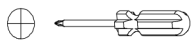
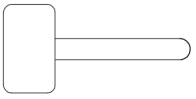
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

1.5 HR	2 PERSON ASSEMBLY	FLOOR AREA 2.5M X 2.0M
APPROXIMATE ASSEMBLY TIME		REQUIRED ASSEMBLY SPACE

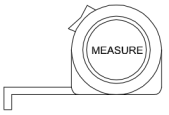
REQUIRED ASSEMBLY TOOLS



POZI SCREWDRIVER

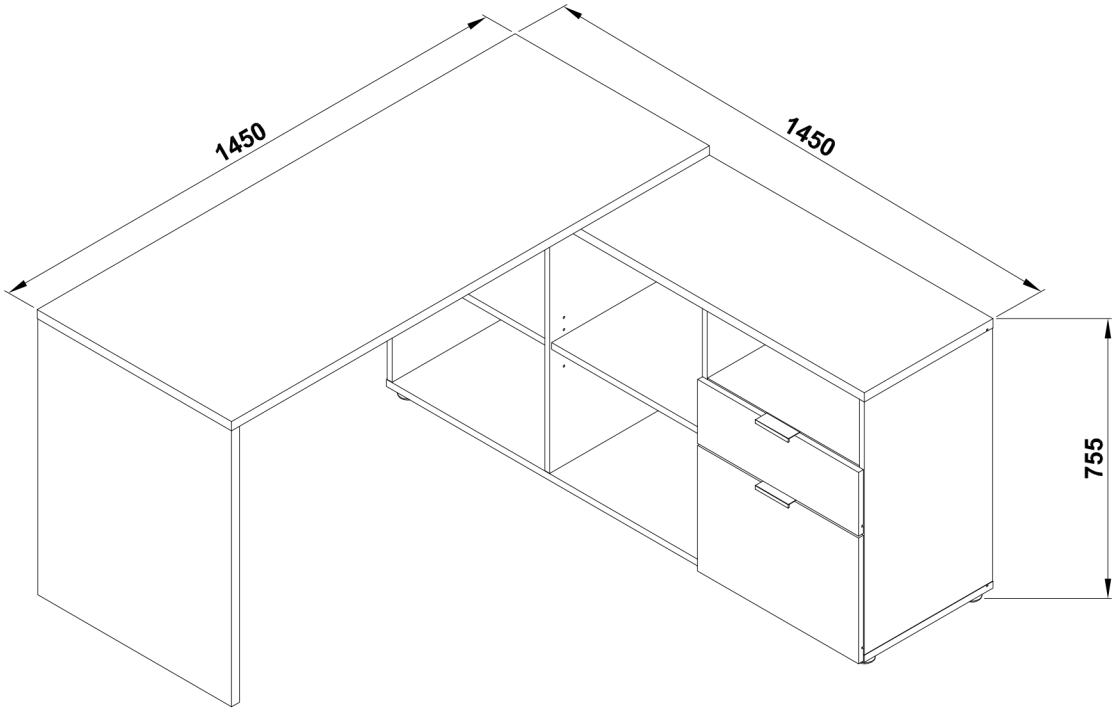


HAMMER



MEASURING TAPE

DRILL



CA2409M1713J00-01

RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

Tips before you start:

1. Please check that all parts are present before you start the assembly of your furniture.
2. For ease and speed of assembly, we recommend that before you commence each step of the assembly, that you identify all the parts required for that step.
3. For larger items, please ensure that you have sufficient space and people (as indicated on page 1) to assemble your product safely.
4. We recommend that, where possible, all items are assembled near to the area in which they will be placed in use, to avoid moving the product unnecessarily once assembled.
5. For the protection of your furniture, we recommend that the product is placed on a protected surface during assembly to prevent any damage.
6. During assembly please take care not to over-tighten any fittings, as this may damage the product.
7. Always place the product on a flat, steady and stable surface.
8. Do not stand on the product. Do not use the product as a stepladder.
9. This product is intended for indoor, household use only as it is non industrial product.

Care and Maintenance of your Furniture

☑ Please periodically check all fittings and re-tighten as necessary.

☑ To clean your item, please use a damp cloth and wipe clean.

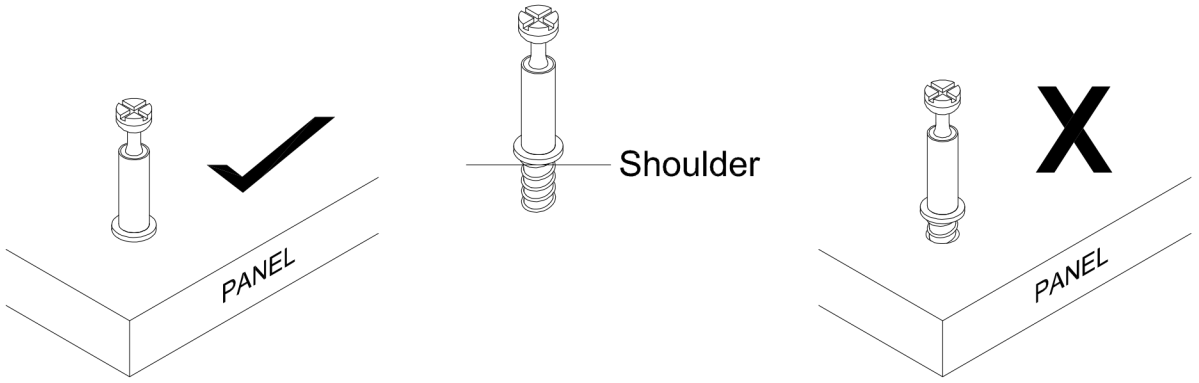
☑ Never allow any kind of liquid to remain on your furniture. Absorption can cause wood to warp or finishes to de-laminate.

☑ Please do not place hot item (e.g. hot drinks) directly on to the wood surface.

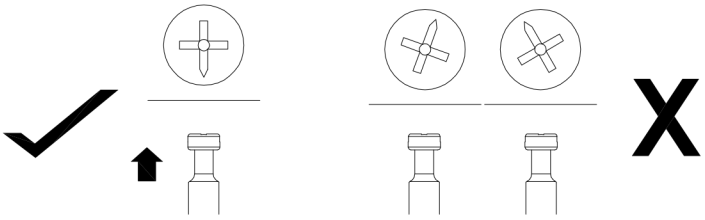
☑ Please do not drag or pull your furniture.

RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

Tips before you start:



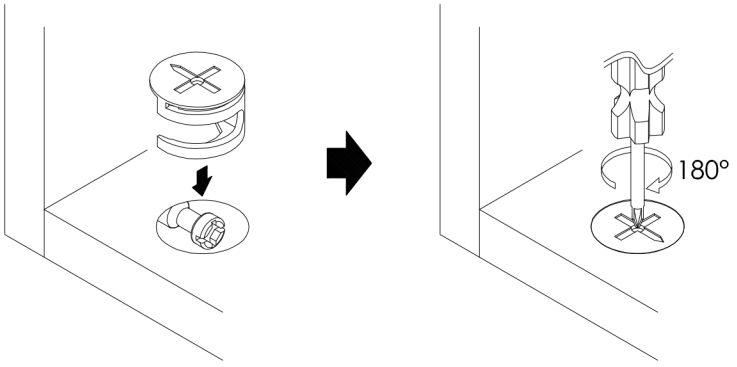
Tighten quickfit until shoulder is flush with panel. Do not overtighten or undertighten.



When fitting cam lock, ensure starting position is correct before you insert connecting quickfit.

Quickfit head should be in the centre of the cam lock when the two panels are joined.

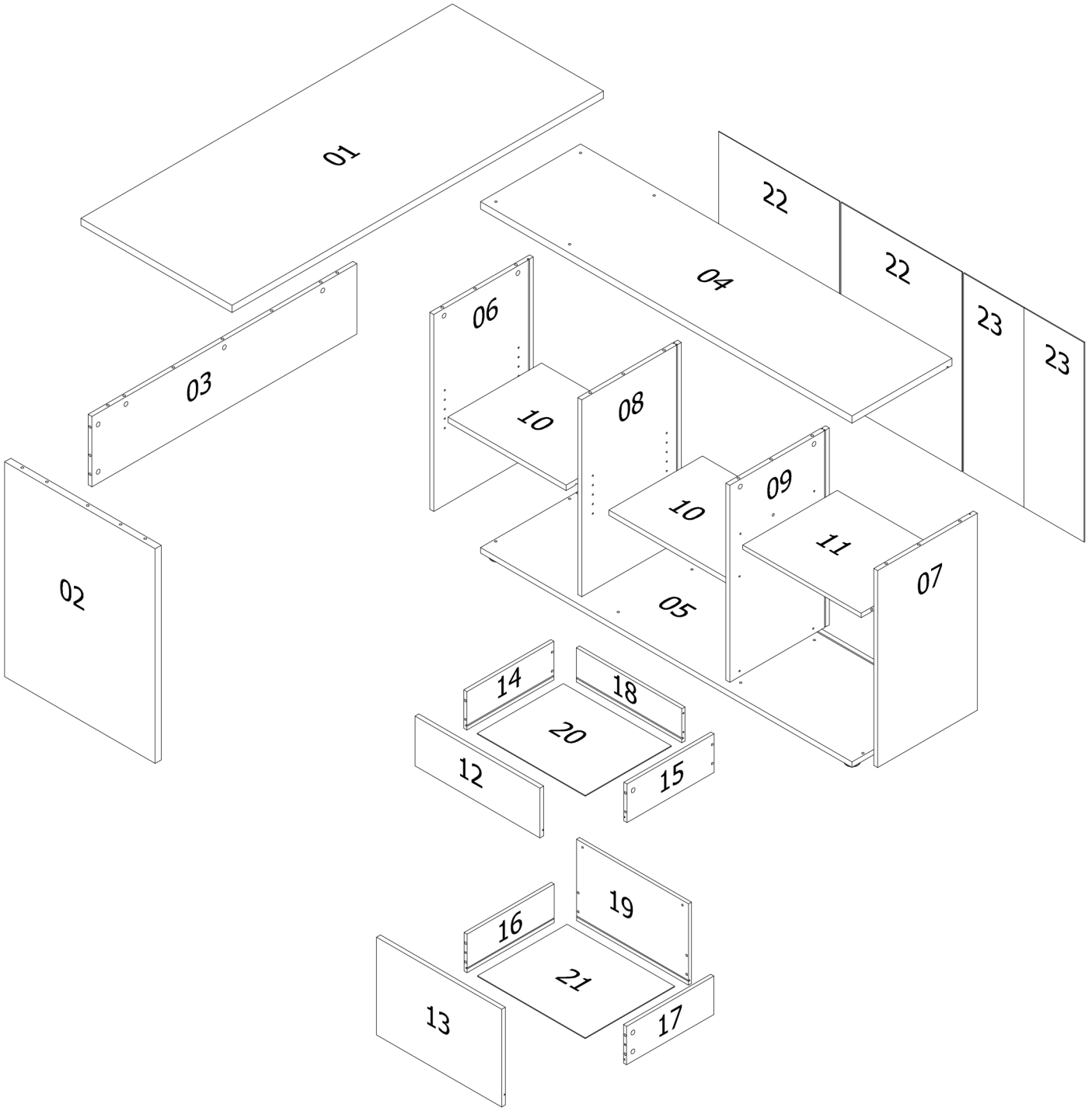
Cam lock should be inserted before quickfit.



Turn camlock clockwise to tighten.

RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

PART LIST:



RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

PART LIST:

NO.	PART NAME	QTY
1	TOP PANEL (LEFT)	1
2	SIDE PANEL (LEFT)	1
3	BACK (LEFT) PANEL	1
4	TOP PANEL (RIGHT)	1
5	BOTTOM PANEL	1
6	SIDE PANEL (CENTER)	1
7	SIDE PANEL (RIGHT)	1
8	DIVIDER PANEL (LEFT)	1
9	DIVIDER PANEL (RIGHT)	1
10	ADJUSTABLE SHELF PANEL	2
11	FIXED SHELF PANEL	1
12	DRAWER FRONT (TOP)	1

NO.	PART NAME	QTY
13	DRAWER FRONT (BOTTOM)	1
14	DRAWER SIDE (TOP LEFT)	1
15	DRAWER SIDE (TOP RIGHT)	1
16	DRAWER SIDE (BOTTOM LEFT)	1
17	DRAWER SIDE (BOTTOM RIGHT)	1
18	DRAWER BACK (TOP)	1
19	DRAWER BACK (BOTTOM)	1
20	DRAWER BOTTOM (TOP)	1
21	DRAWER BOTTOM (BOTTOM)	1
22	BACK PANEL (LEFT)	2
23	BACK PANEL (RIGHT)	2

RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

HARDWARE LIST

Ⓐ X8

CSK SCREW
M3.5 X 12MM

Ⓑ X36

CSK SCREW
M3.5 X 15MM

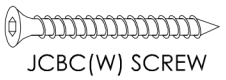
Ⓒ X6

CSK SCREW
M4 X 30MM

Ⓓ X8

EURO SCREW
M6 X 9MM

Ⓔ X8



JCBC(W) SCREW
M6 X 40MM

Ⓕ X4

JCBC SCREW
M6 X 30MM

Ⓖ X8

UNITAR SCREW
M6.3 X 45MM

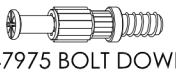
Ⓗ X4

WOOD DOWEL
Ø6 X 20MM

Ⓙ X13

WOOD DOWEL
Ø8 X 25MM

Ⓚ X26



9047975 BOLT DOWEL
DU319 20X5MM

Ⓛ X20

9064684 CAM 15/15

Ⓜ X6

9064684 CAM 15/12

Ⓝ X2

ALUMINIUM U SHAPE HANDLE (100 X 64MM)=(1PC) WITH SCREW (M3.5 X15MM)= (2PCS)

Ⓟ1 X2

METAL DRAWER SLIDE
CR (350MM)

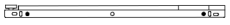
Ⓟ2 X2

METAL DRAWER SLIDE
CL (350MM)

Ⓠ1 X2

METAL DRAWER SLIDE
DR (350MM)

Ⓠ2 X2



METAL DRAWER SLIDE
DL (350MM)

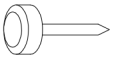
Ⓡ X2

WIRE ROD
(Ø5 X 360)

Ⓢ X6

SOFA LEG

Ⓣ X2

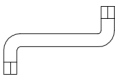


PLASTIC LEG STUD

Ⓤ X8

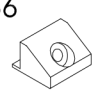
METAL ADJUSTABLE
SHELF STUD

Ⓥ X1



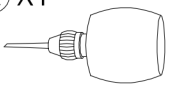
ALLEN KEY M4

Ⓦ X36



BACKPLY STOPPER

Ⓧ X1

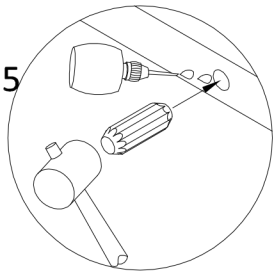


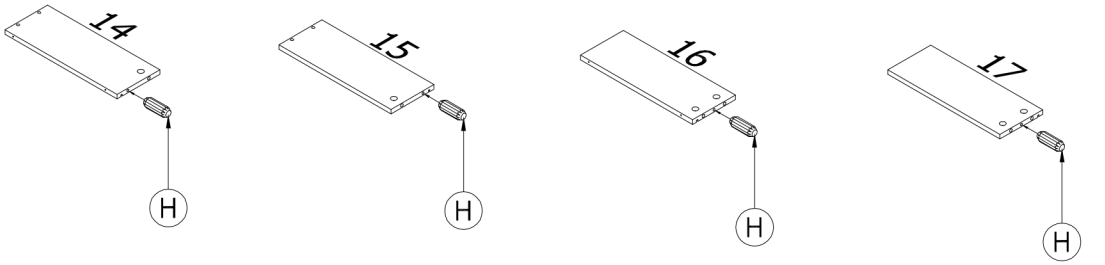
GLUE

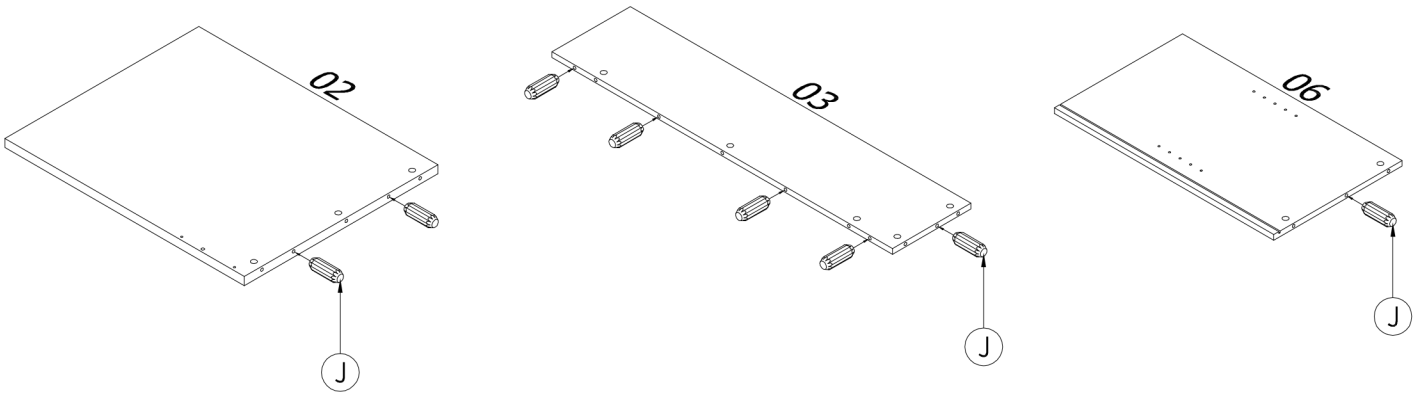
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

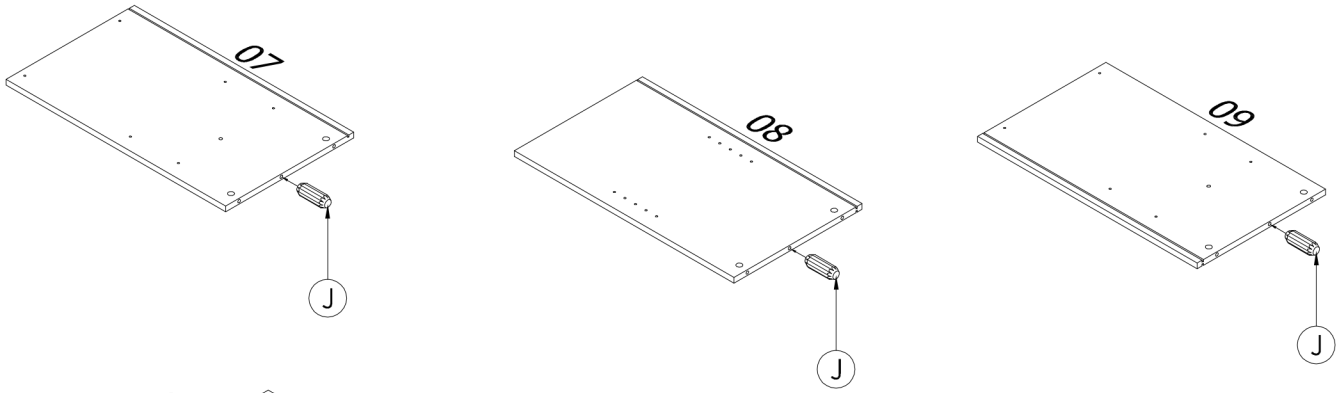
STEP 1

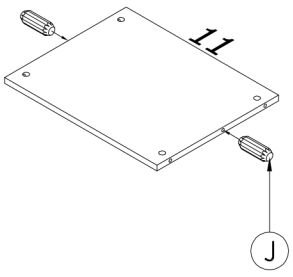
Using glue (X) insert dowel (H & J) into pieces (2 , 3 , 6 , 7 , 8 , 9 , 11 , 14 , 15 , 16 & 17) as shown.

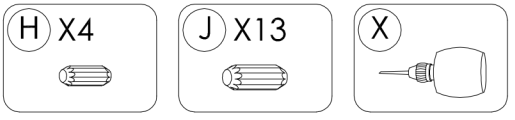








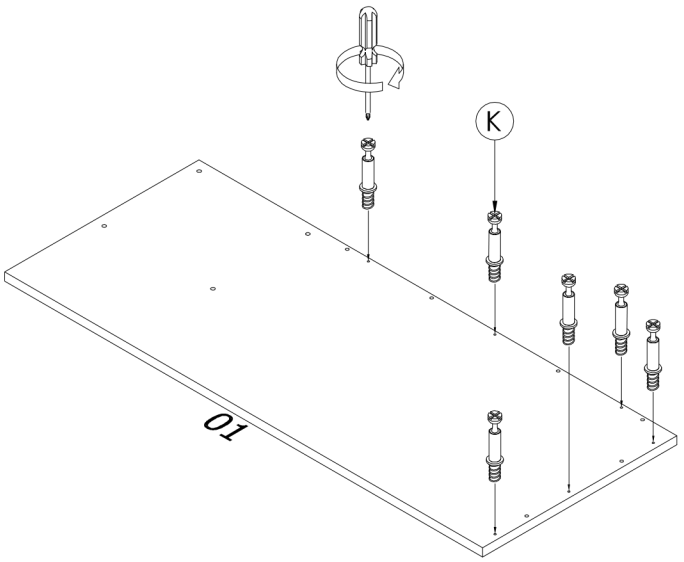


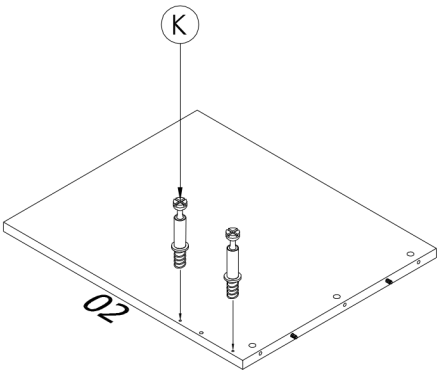


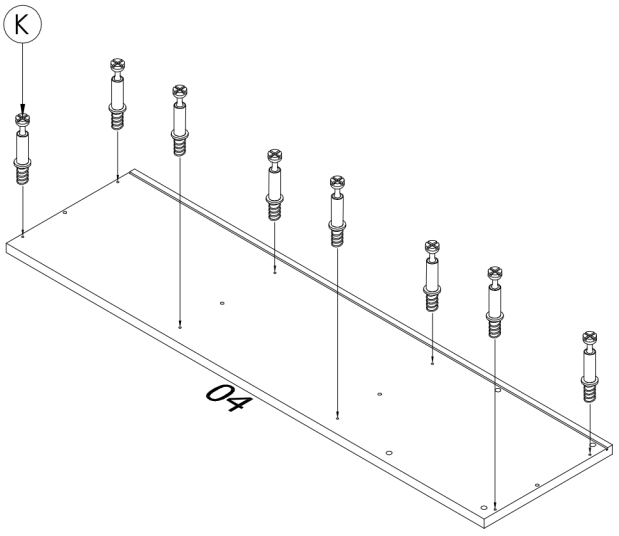
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

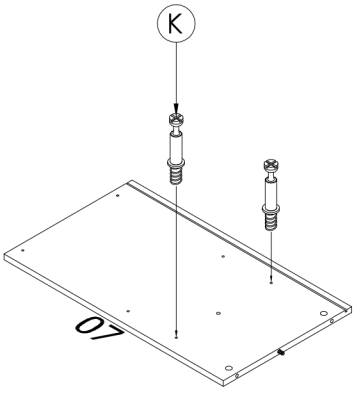
STEP 2

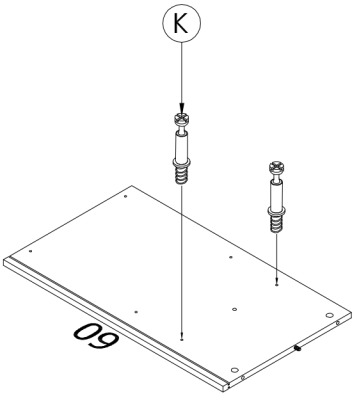
Take all panels (1 , 2 , 4 , 7 , 9 , 12 & 13), using a drill on low speed / torque or a phillips head screw driver cam pins (K) as shown.

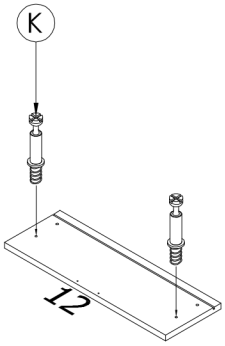


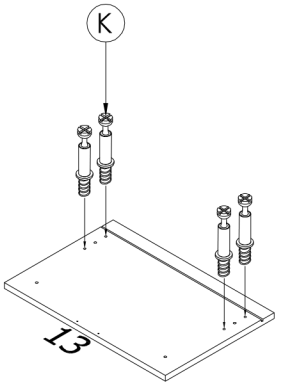


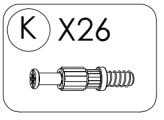








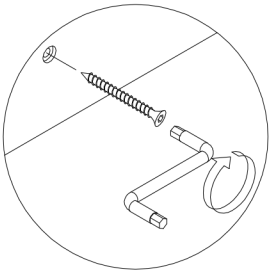


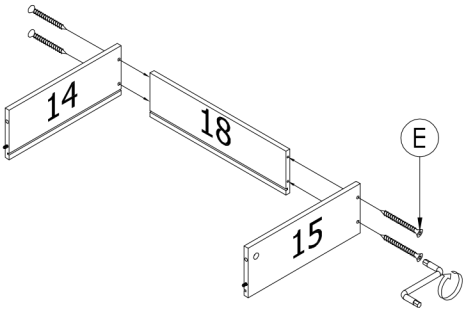


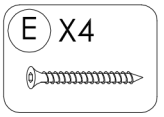
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

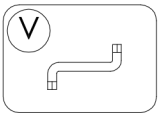
STEP 3

Attach drawer side (14 & 15) to drawer (18) using 40mm screw (E).



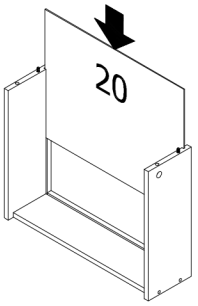






STEP 4

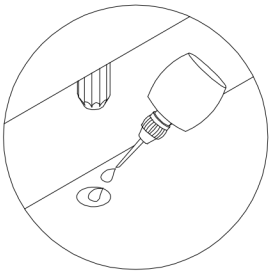
Slot drawer bottom (20) into drawer frame.

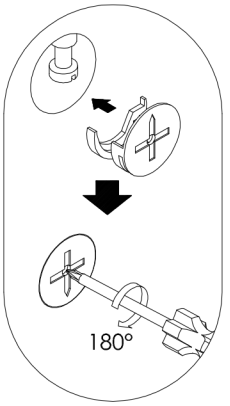


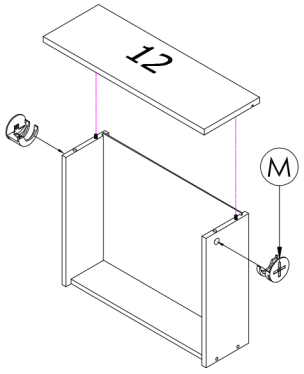
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

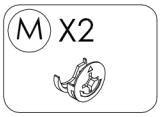
STEP 5

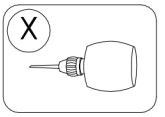
Using glue (X) attach drawer front (12) to drawer body.
Fasten into place using cam lock (M) as shown.





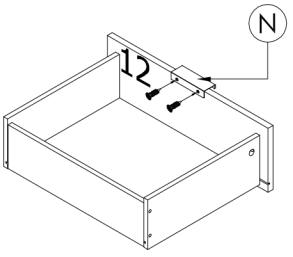


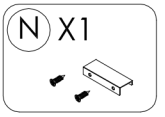




STEP 6

Affix the handle (N) to drawer front (12) with 15mm as shown.

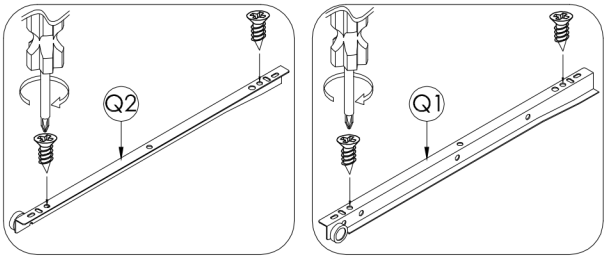


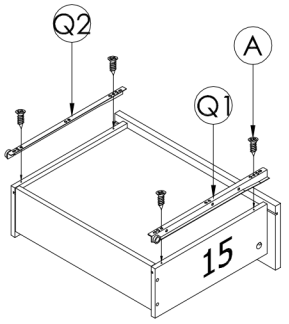


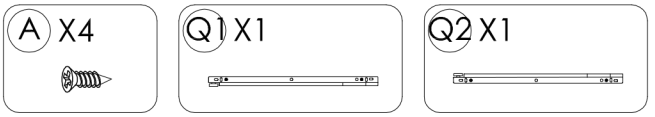
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

STEP 7

Attach the drawer slide inserts (Q1 & Q2) to the base of the drawer side (14 & 15) with the 12mm screw (A) as shown.

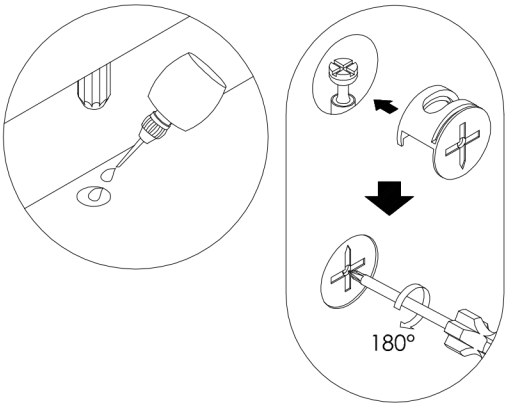


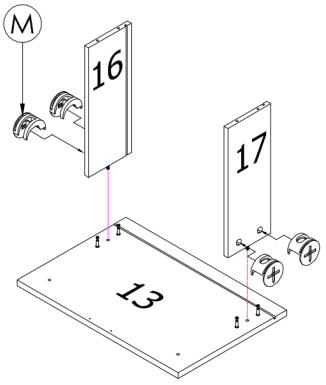


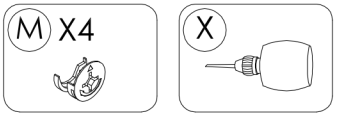


STEP 8

Using glue (X) attach drawer front (13) to drawer body. Fasten into place using cam lock (M) as shown.



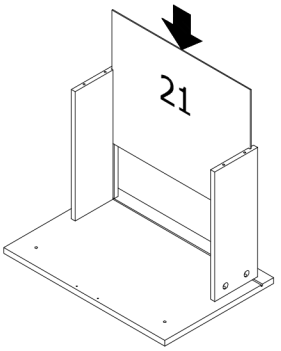




RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

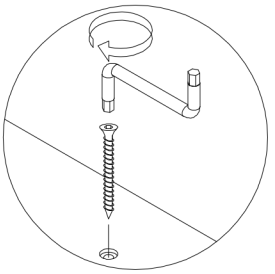
STEP 9

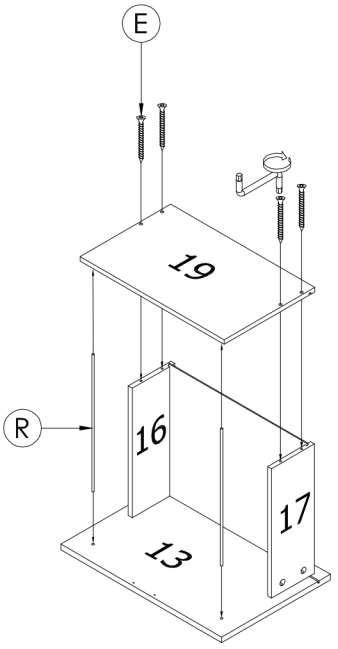
Slot drawer bottom (21) into drawer frame.

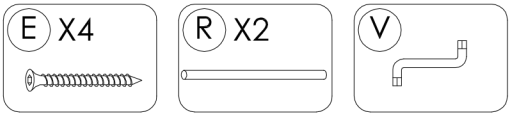


STEP 10

Insert wire rod (R) on to drawer front (13 & 19) drawer back (19) hole as shown, together attach drawer back (19) to side (16 & 17) of drawer using 40mm screw (E) with allen key (V).



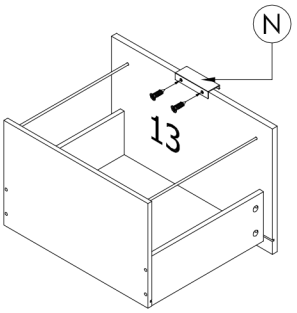


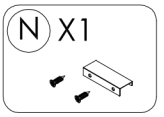


RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

STEP 11

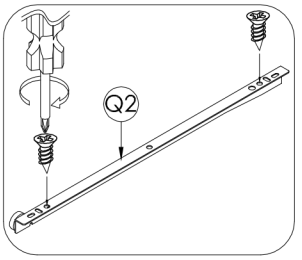
Affix the handle (N) to drawer front (13) with 15mm as shown.

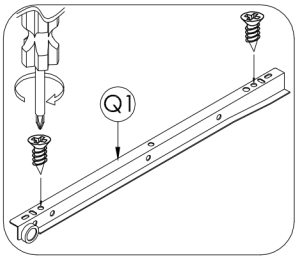


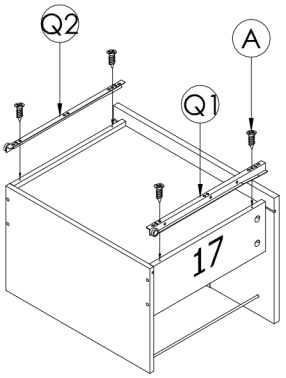


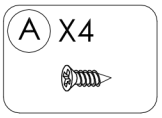
STEP 12

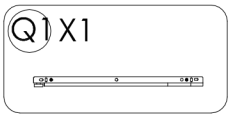
Attach the drawer slide inserts (Q1 & Q2) to the base of the drawer side (16 & 17) with the 12mm screw (A) as shown.

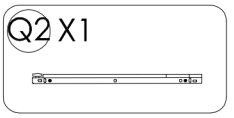








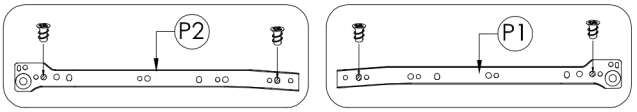


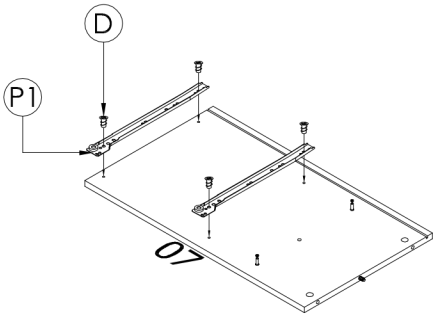


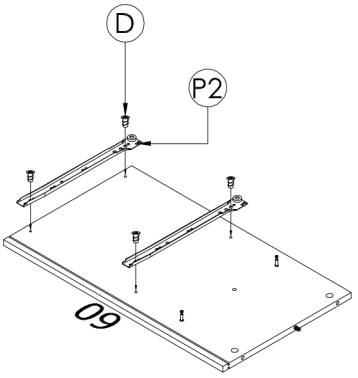
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

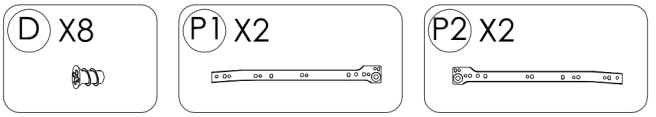
STEP 13

Take both side panel (7 & 9) attach drawer slide casing (P1 & P2) using screw 9mm (D) as shown.



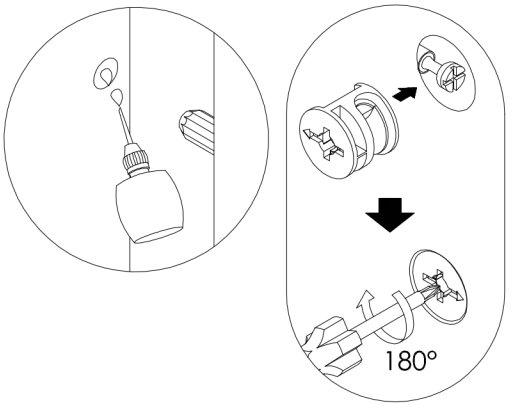


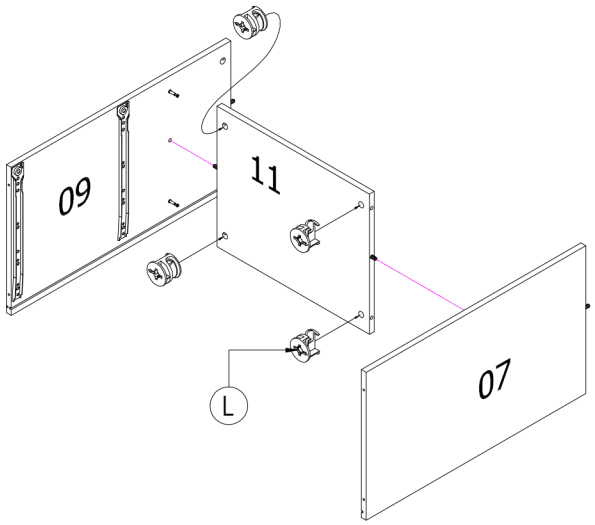


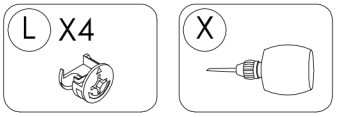


STEP 14

Attach panels (7 & 9) to panel (11) using glue (X) and cam lock (L) as shown.



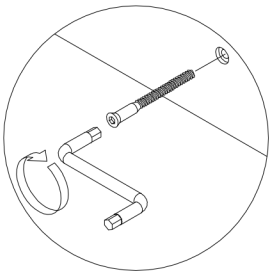


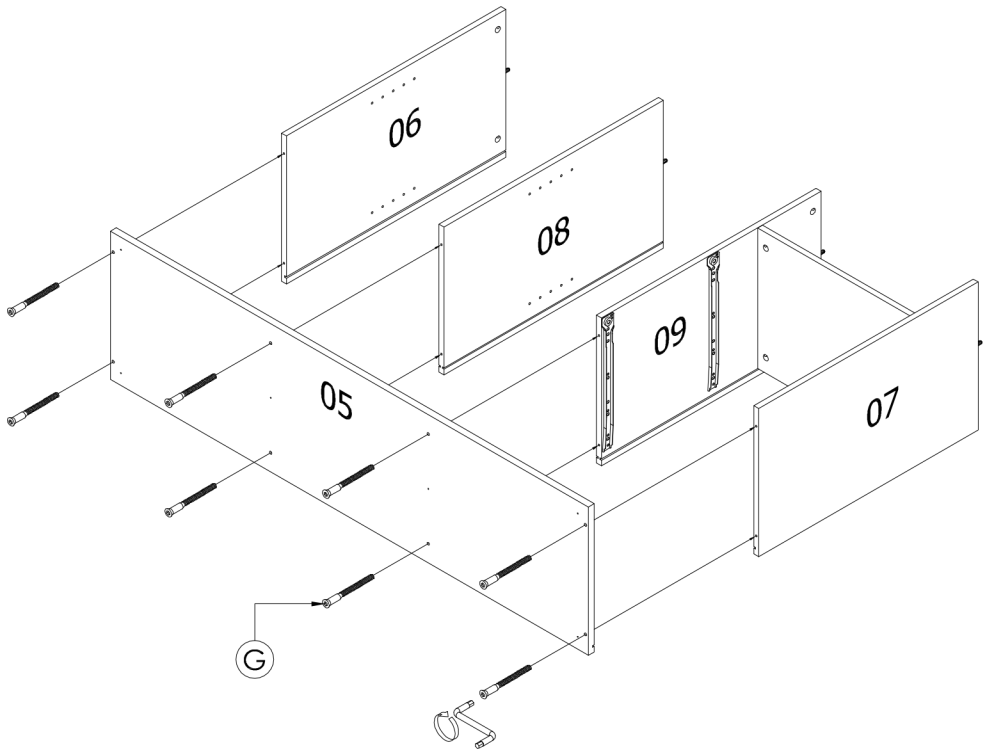


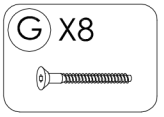
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

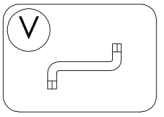
STEP 15

Attach bottom panel (5) to side & divider panel (6 , 7 , 8 & 9) using screw (G) mith allen key (W) as shown.





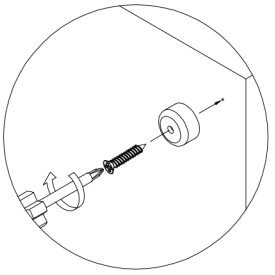


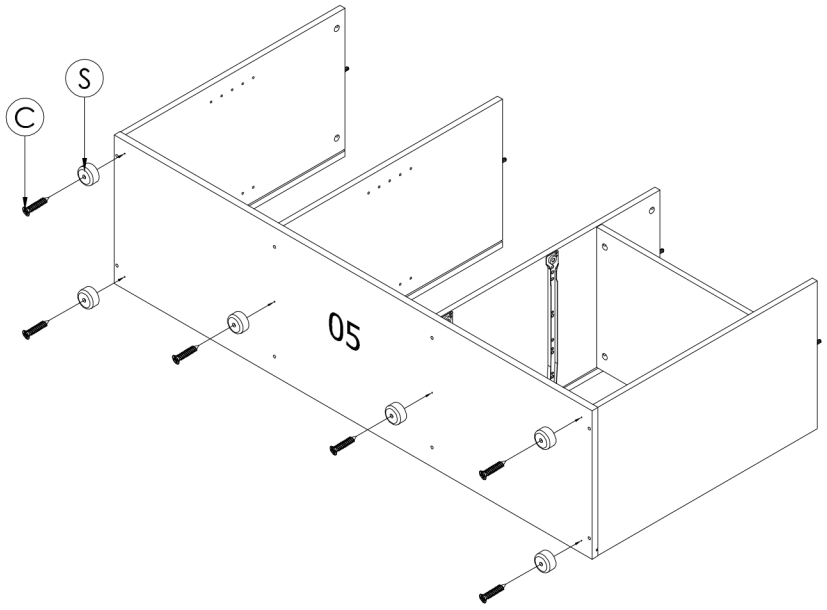


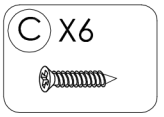
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

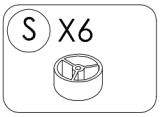
STEP 16

Attach sofa leg (S) to bottom panel (5) to frame using 30mm screw(C).



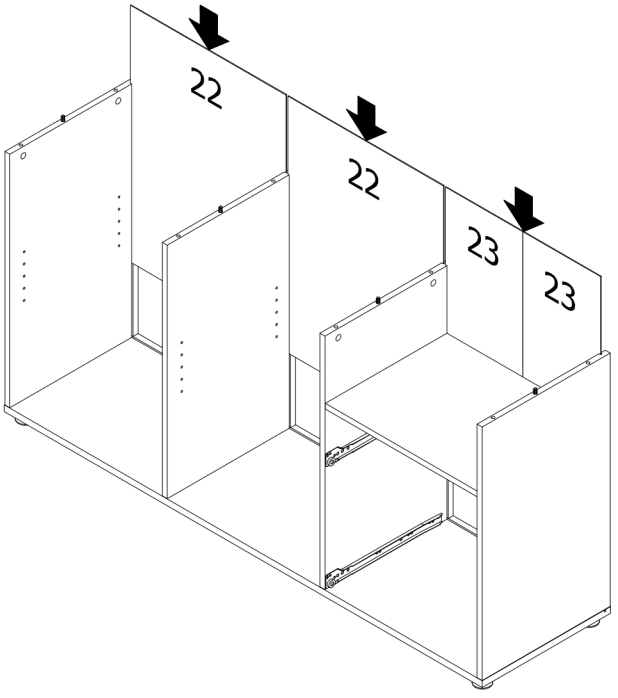






STEP 17

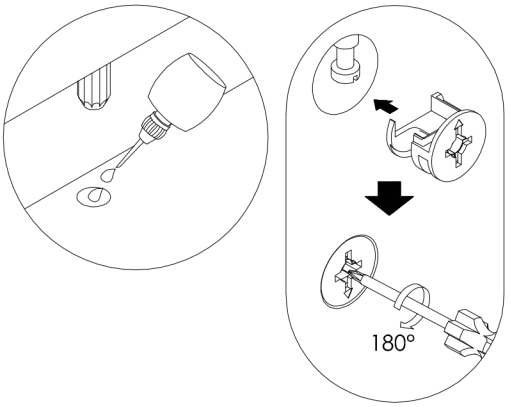
Slot panels (22 & 23) to frame.

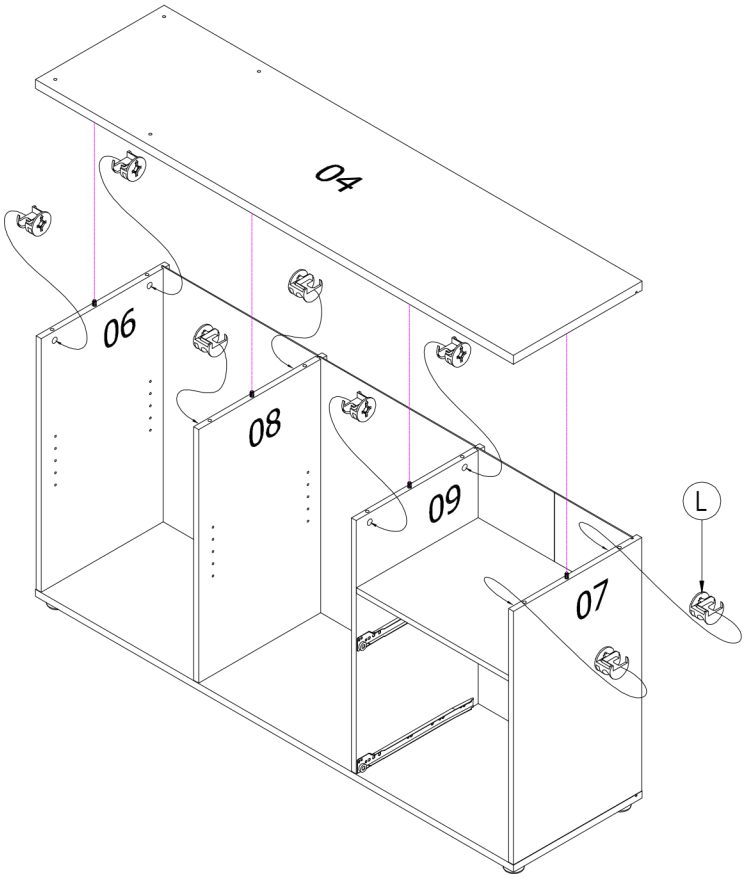


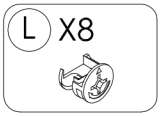
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

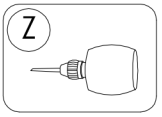
STEP 18

Using glue (X) attach top panel (4) to frame.
Fasten into place using cam lock (L) as shown.





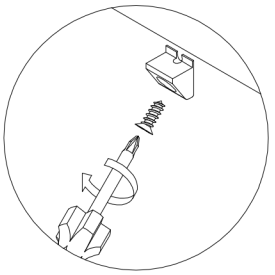


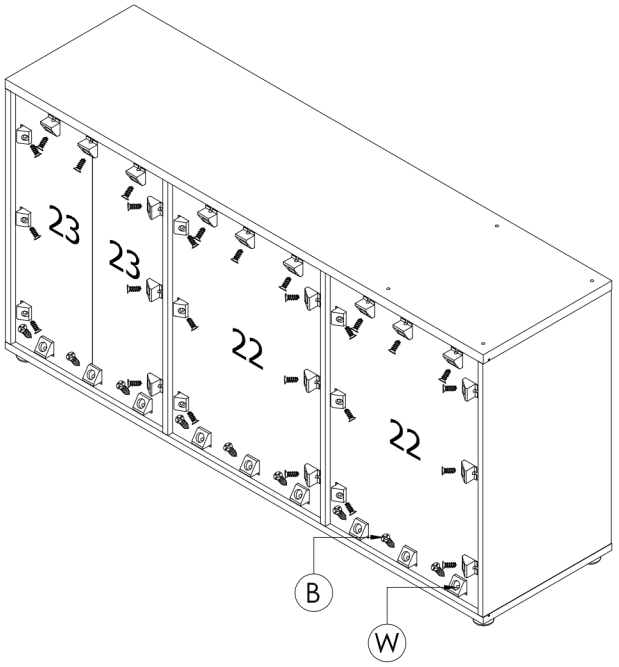


RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

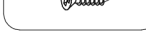
STEP 19

Attach the backply stoppers (W) to the back panel (22 & 23) using 15mm screw (B) as shown.





B X36

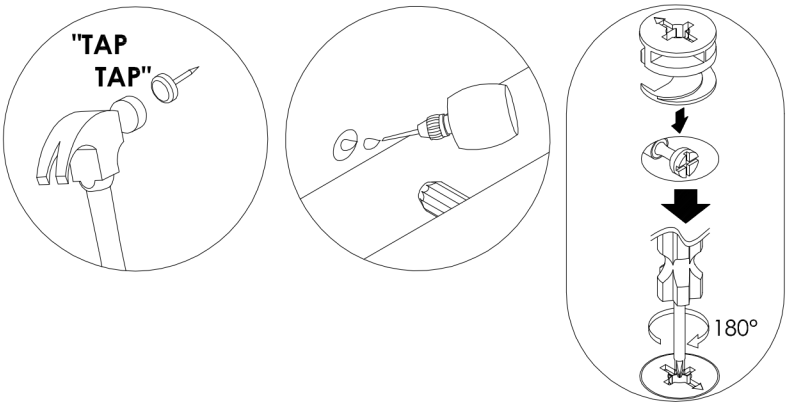


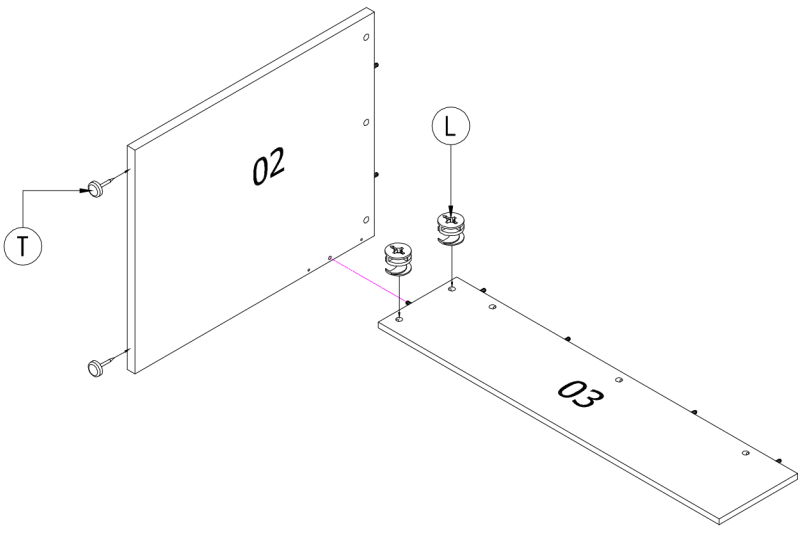
W X36

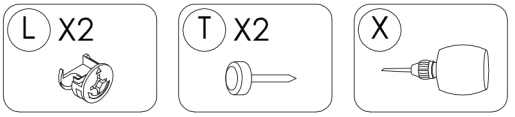
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

STEP 20

Using glue (X) attach side panel (2) to back panel (3), fasten into place using cam lock (L). Then plastic leg stud (T) to bottom as shown.



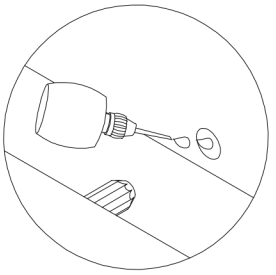


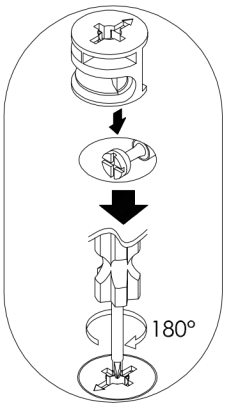


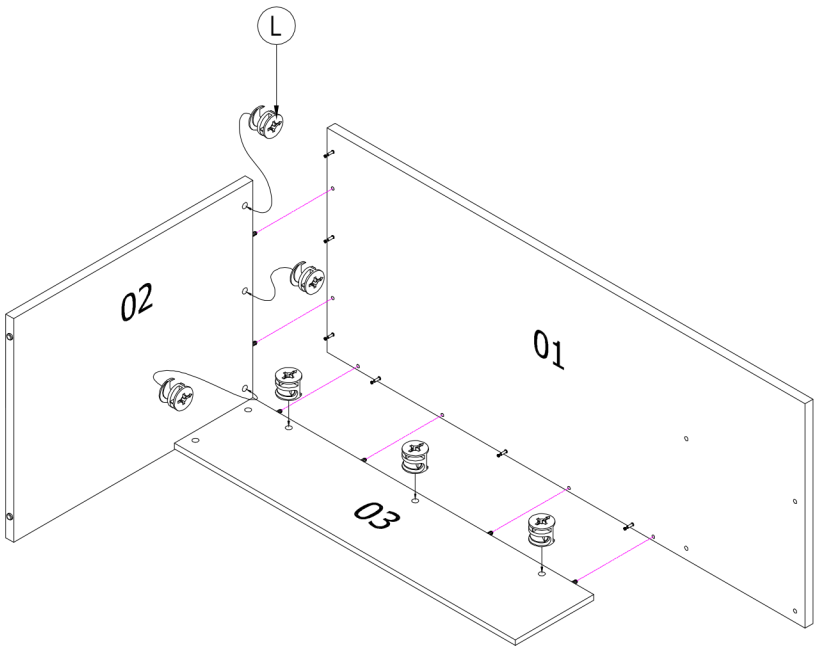
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

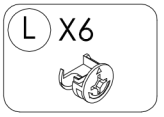
STEP 21

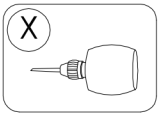
Using glue (X) attach top panel (1) to side panel (2) and back panel (3), fasten into place using cam lock (L) as shown.







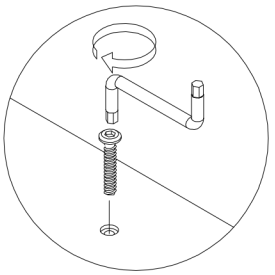


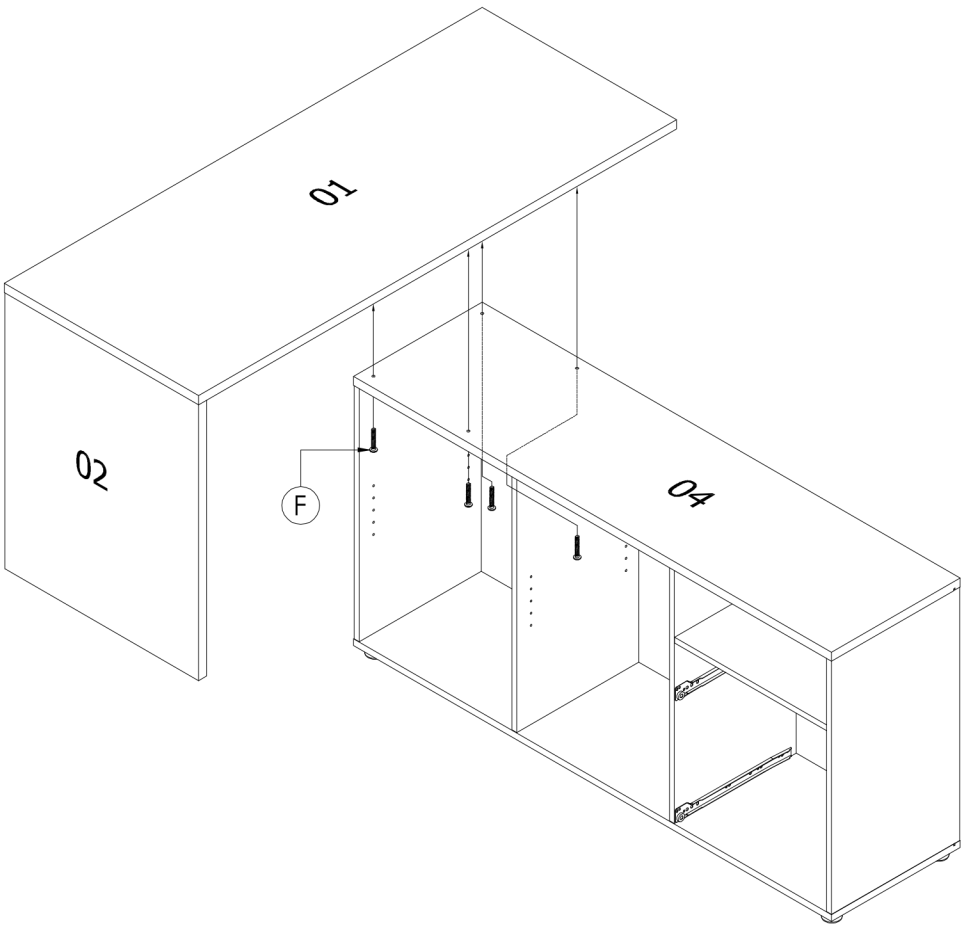


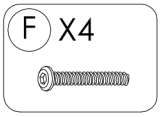
RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

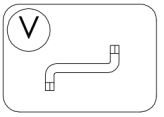
STEP 22

Attach table assembly (1 & 2) to body using 30mm screw (F) with allen key (V) as shown.





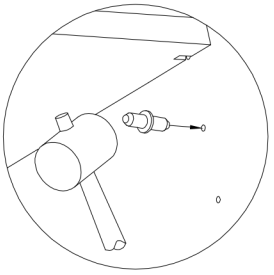


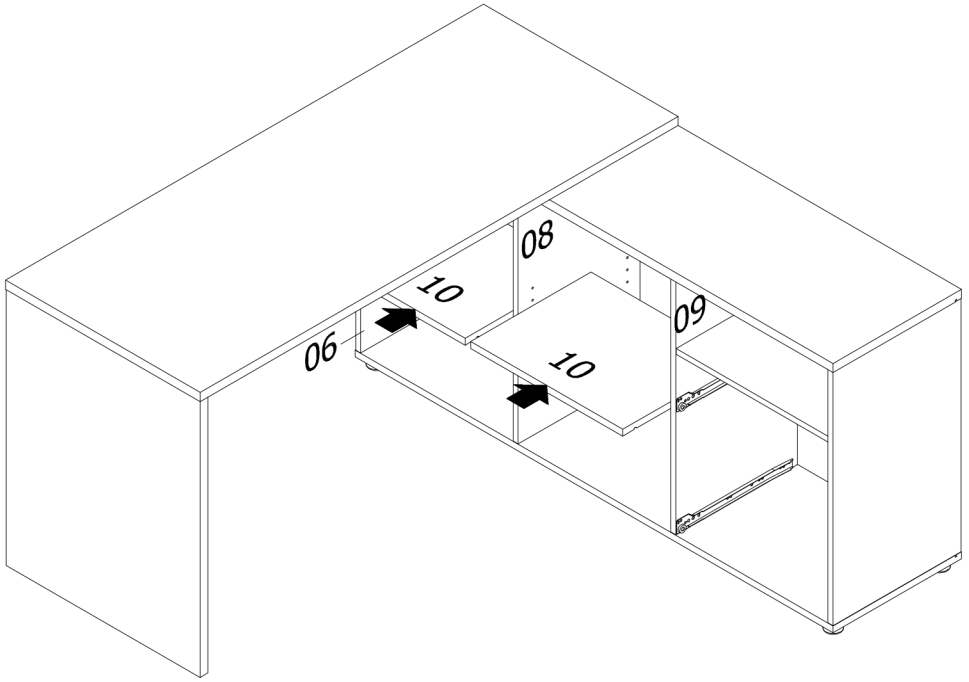


RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

STEP 23

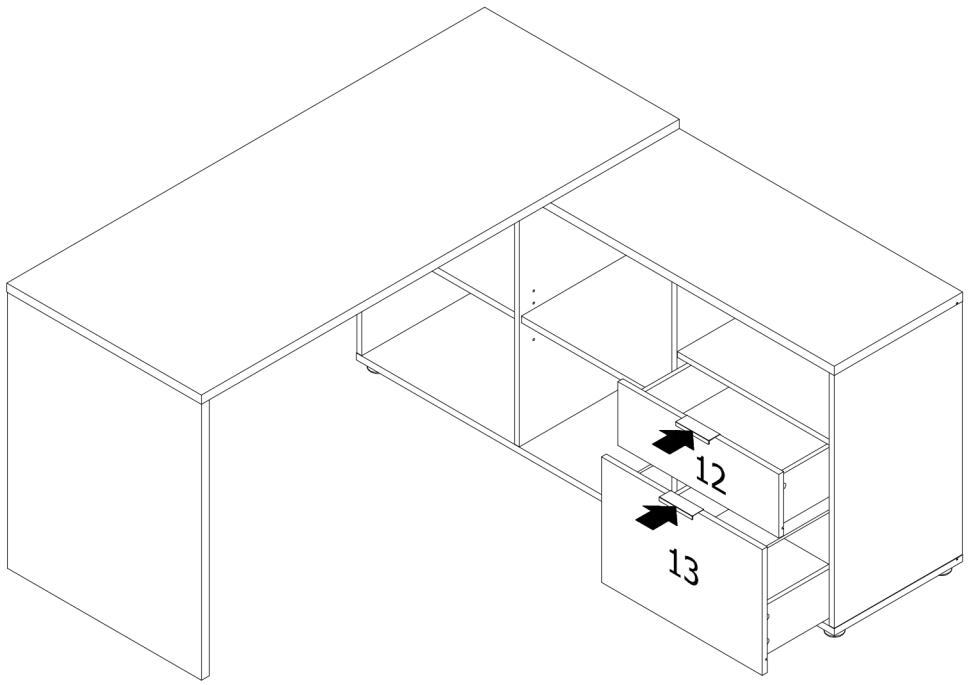
Insert the metal adjustable shelf stud (U) to panel (6 , 8 & 9), then slot the shelf panel (10) into the body as shown.





U X8

RICO 2 DRAWER 5 COMPARTMENT EXECUTIVE DESK

STEP 24

Affix the drawer to the body.