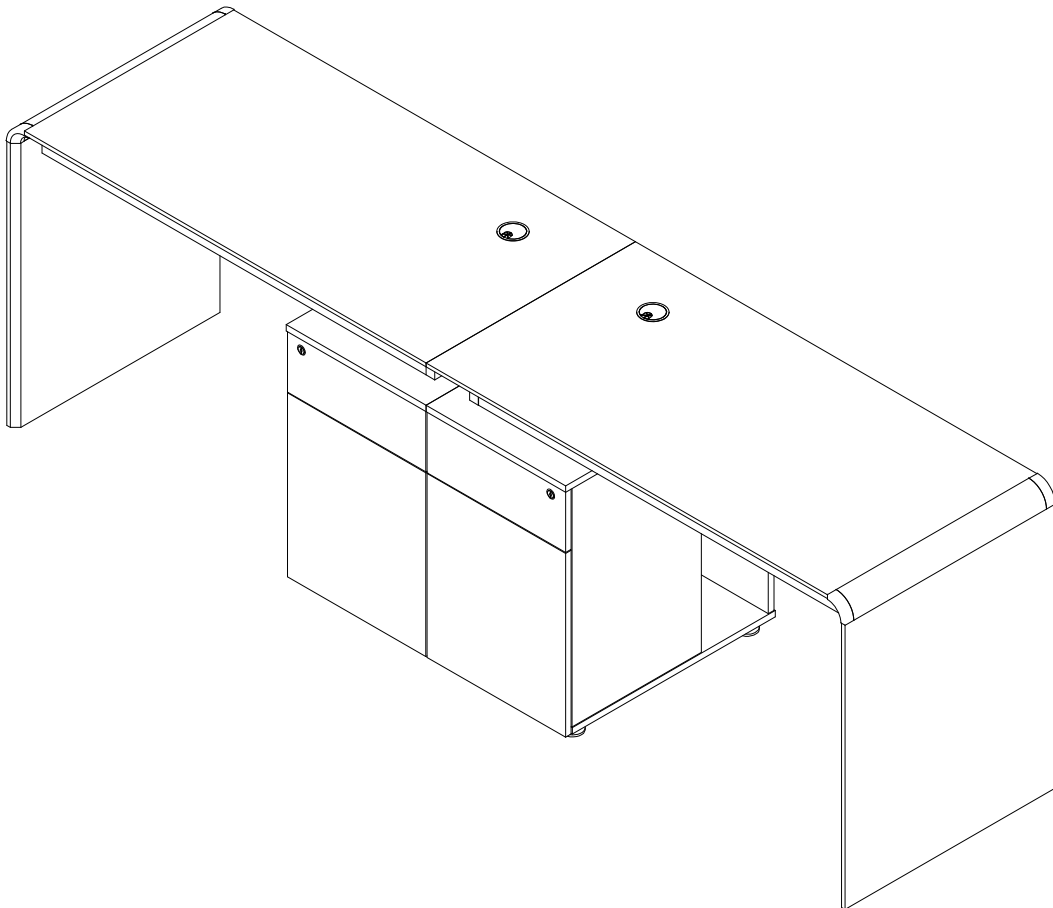


DG02-D2406 Executive Desk

ASSEMBLY INSTRUCTION

Thanks for purchasing one of our products, please read carefully the assembly instructions before the installation (Attention: Do not tighten the screws before all screws are in place).



120 MINS



2 PERSONS
ASSEMBLY

DG02-D2406

General Care:

-Keep your furniture out direct sunlight-Use desk pads and coasters to protect the surface from dents,scratches,and moisture from hot or cold liquids.

Cleaning:

-For cleaning, wipe the surface with a damp (not wet) cloth or a dry clean lint free cotton cloth.

IMPORTANT - Please Read These Instructions Carefully Before Assembly.

Keep children and animals away from the work area, small parts could cause choking if swallowed.

Assemble the item as close to its intended position (in the same room) as possible.

Assemble on a soft level surface to avoid damage.

Remove all fittings from the plastic bags and separate them into their groups.

Check you have all the components and tools listed. Make sure you have enough space to layout the parts before assembly.

Do not stand or put weight on the product, this could cause damage.

Additional Tools required is screw-driver.



Dispose of all packaging carefully and responsibly.

Parts of the assembly will be easier with 2 people.

Every few months, check that there are no loose fittings on this unit.

This product should not be discarded with household waste. Take to your local authority waste disposal center.

How to use safely

Spilt liquids should be blotted rather than wiped off. This should be done immediately after a spillage has occurred using a soft cloth, then wiped clean and dried as stated above. It's important to carry out this procedure to prevent liquids penetrating the surface as this could cause a separation and/or splitting of the surface material.

Furniture tops may be damaged by hot plates, wet cups and objects with sharp or hard surfaces. It is recommended to use place mats.

Furniture should only be used in accordance with its structure and intended purpose of use. For your safety, the furniture should not be used as the replacement of a ladder, steps or hanger, etc. If some parts are missing or damaged, stop using the furniture until they are replaced with the original replacements.

Doors, drawers, and shelves should not be unnecessarily left open (pulled out) as it can endanger the safety of users, especially children.

The Furniture should be placed at least 1 meter from active heat sources such as radiators and heaters. They should be used in rooms that are dry, closed and protected against the effect of atmospheric conditions including the effect of direct sunlight. Too dry or damp air may cause deformities to some parts of the furniture. Avoid placing the furniture on damp surface.

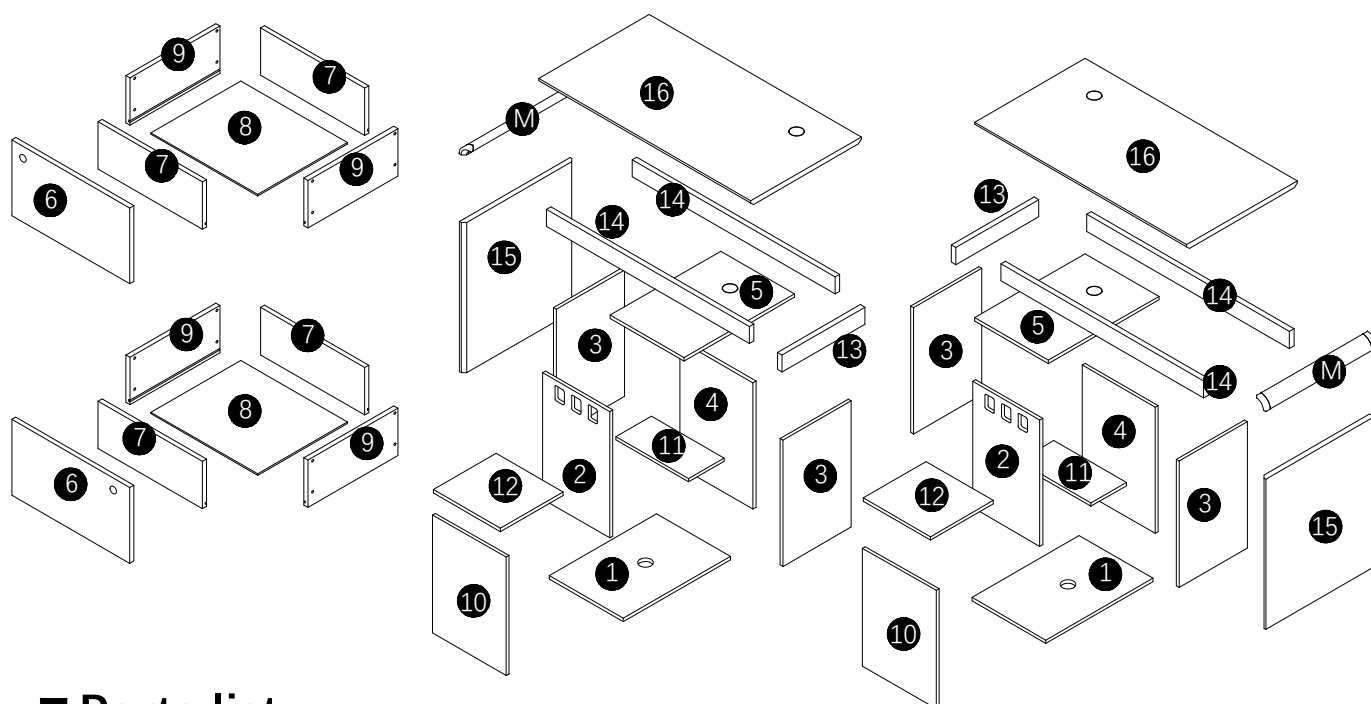
Stop using them in case of easing (unscrewing) of screws, bolts or nuts.

Please Keep this for Future Reference!

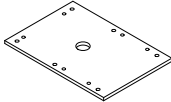

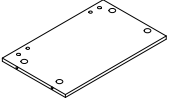

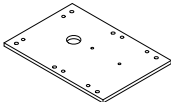
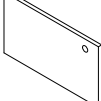
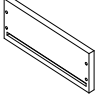
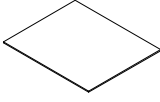
PRODUCT CHECK

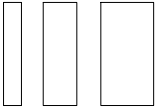
Upon receiving the furniture, please check product size, carton quantity.

The DG02-D2406 executive desk set should be packaged in 3 cartons. The shipping mark to be show on 1 of 3, 2 of 3 & 3 of 3.



■ Parts list




















NO.	Description	QTY	Drawing
1	Bottom panel	2	
2	Partition panel	2	
3	Side panel	4	
4	Back panel	2	
5	The top panel of fixed pedestal	2	
6	Drawer panel	2	
7	Drawer front & back panel	4	
8	Drawer bottom panel	2	

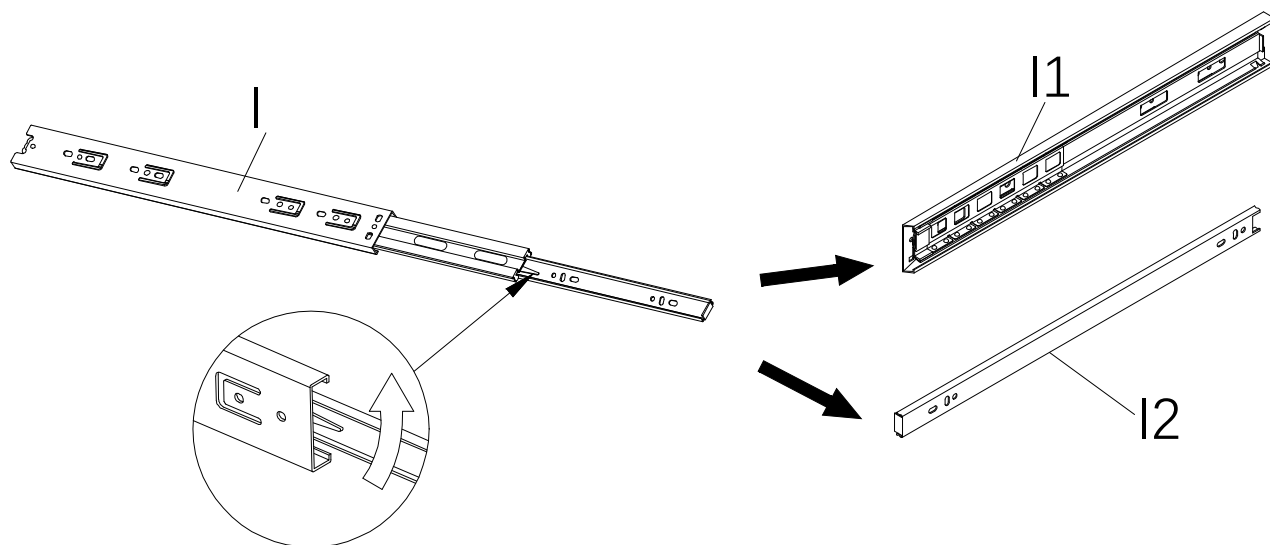


■ Parts list

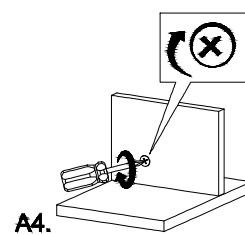
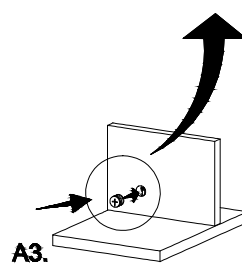
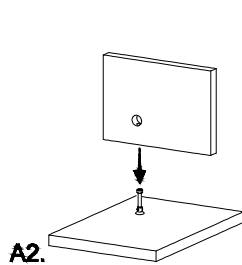
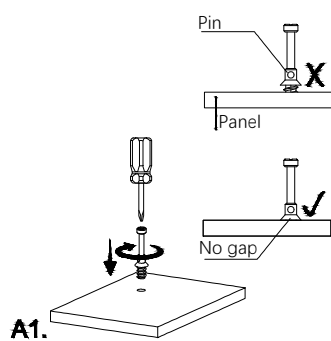
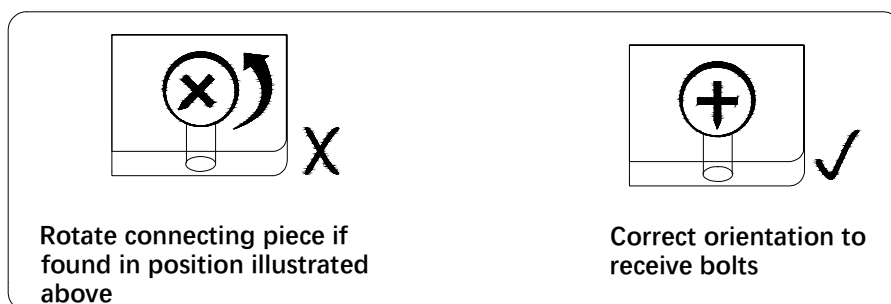
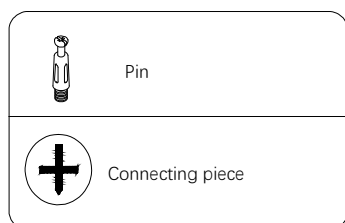
NO.	Description	QTY	Drawing
9	Drawer side panel	4	
10	Door panel	2	
11	Movable shelf panel 1	2	
12	Movable shelf panel 2	2	
13	Table top bottom supporting panel2	2	
14	Table top bottom supporting panel1	4	
15	Leg panel	2	
16	Desk top	2	

■ Fixing List

NO.	Description	Size(MM)		QTY	NO.	Description	Size(MM)		QTY
A	Cam	∅15*11.5		54	A2	Pin	∅6*32		54
B	Wood plug	∅8*30		36	C	Round wire case			6
D	Bolt+ cam+ nut			8	E	Self tapping screw	3.5*12		36
F	Self tapping screw	4*16		55	G	Self tapping screw	3.5*35		16
H	Self tapping screw	4*30		8	I	Drawer sliders	12"		2
J	Shelf Pin	26*12*8		16	K	Lock			2
L	Large flat head bolt	M6*35		4	M	Aluminium column			2
N	Beam end			4	O	Hinge			4
P					Q	Plastic leg			8
R	Self tapping screw	5*20		16	S	Steel plate			2

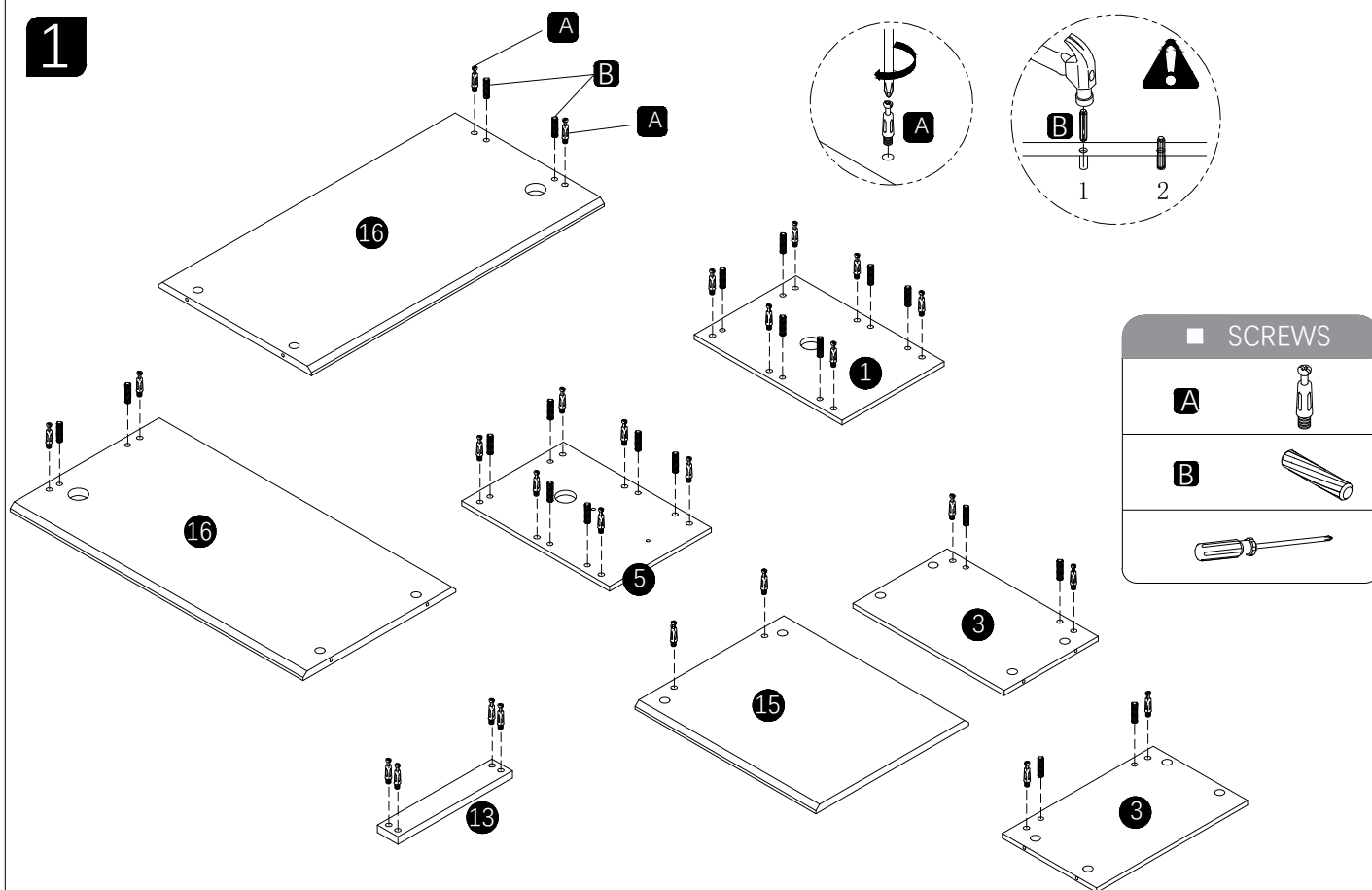


PIN INSTALLATION AS BELOW:

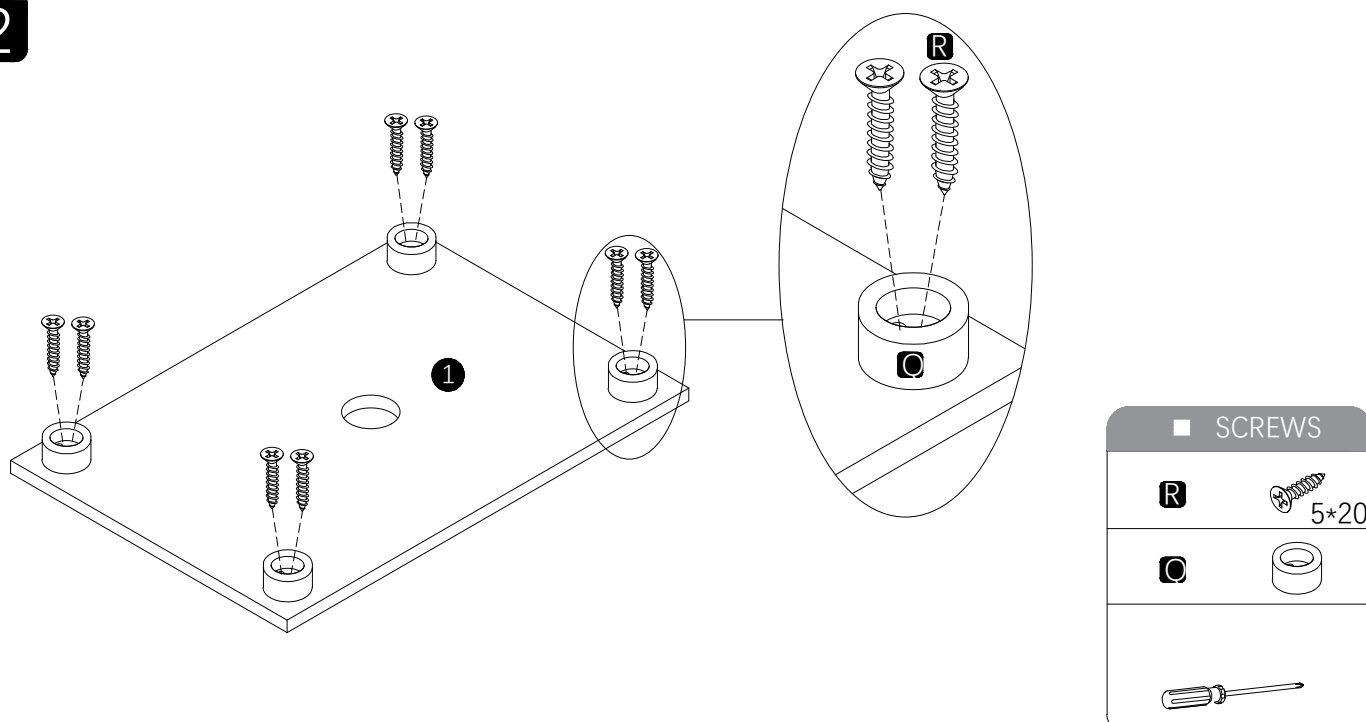


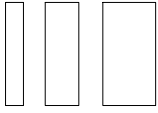
■ Assembly Steps

1

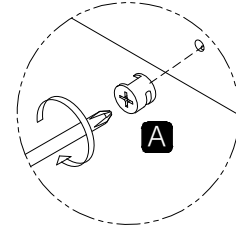
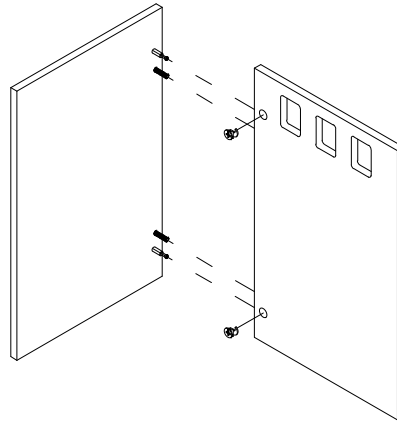
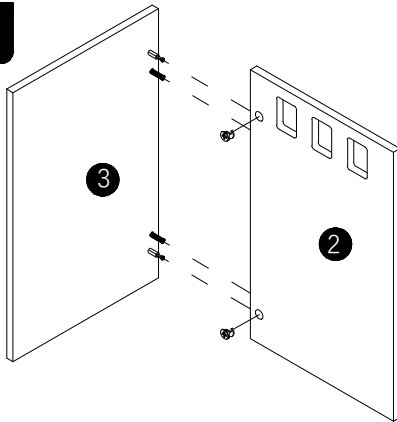


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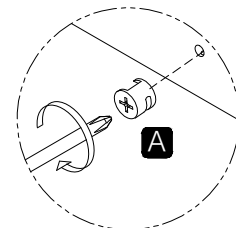
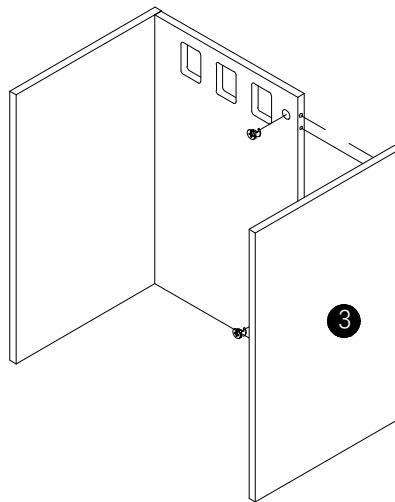
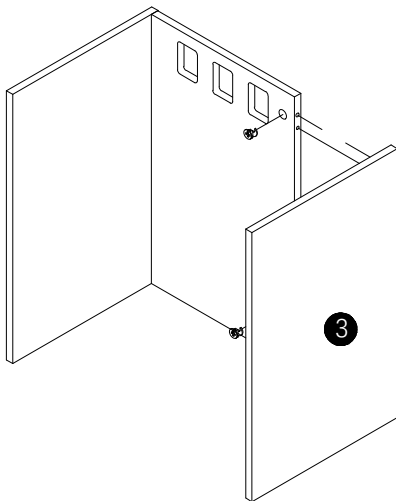


■ Assembly Steps

3

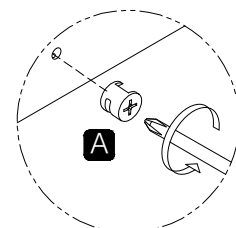
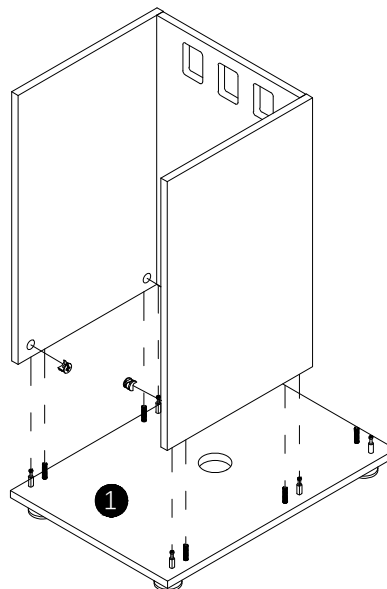
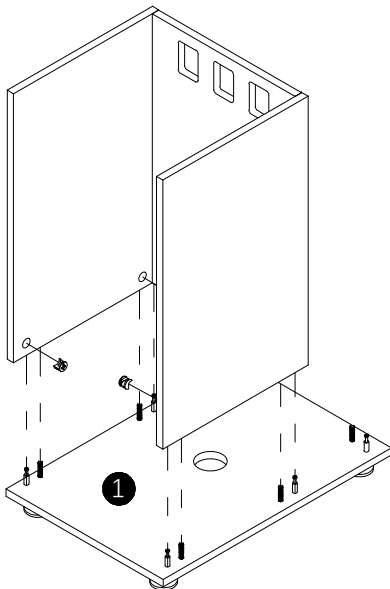
■ SCREWS

A

**4**

■ SCREWS

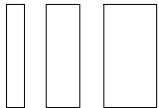
A

**5**

■ SCREWS

A



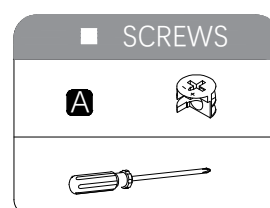
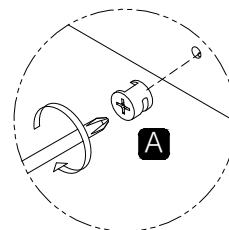
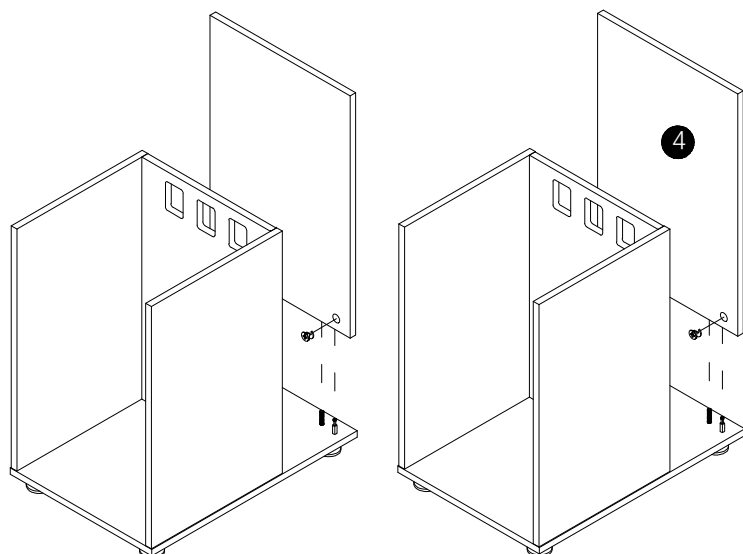


DG02-D2406

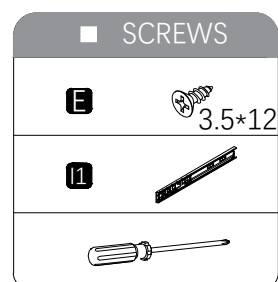
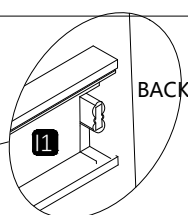
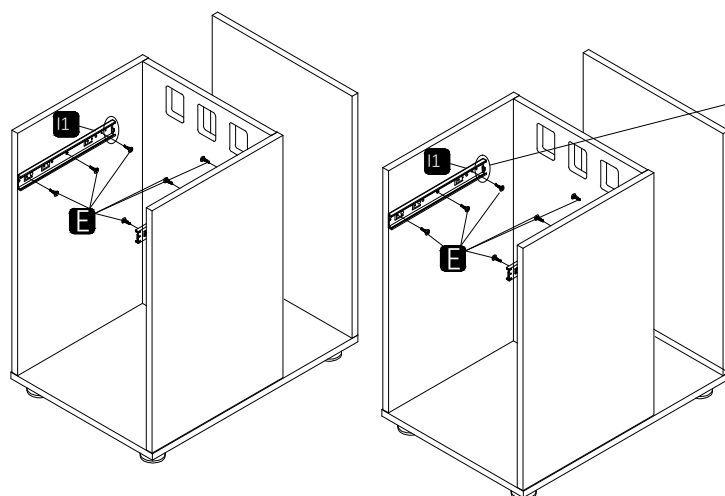
P.9

■ Assembly Steps

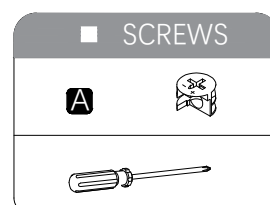
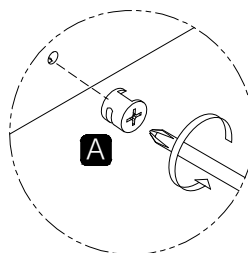
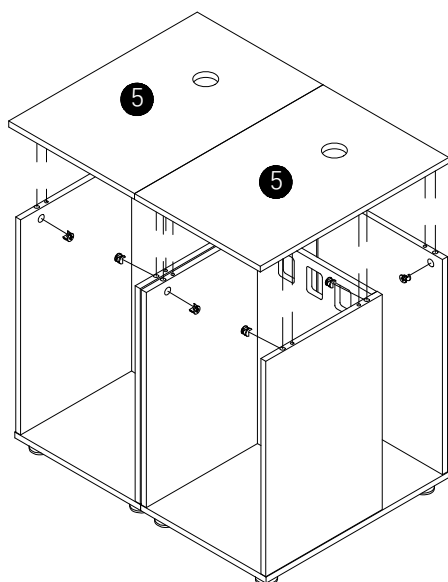
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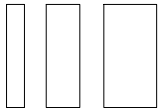


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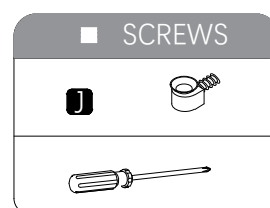
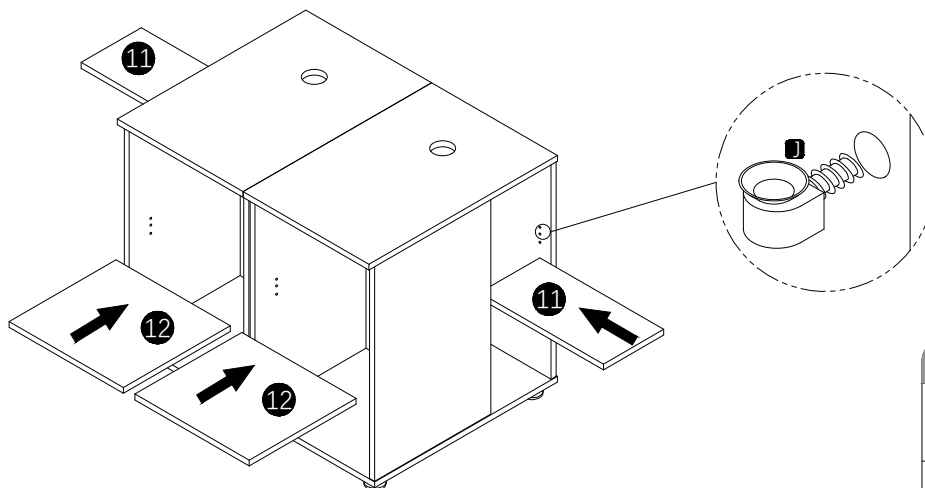
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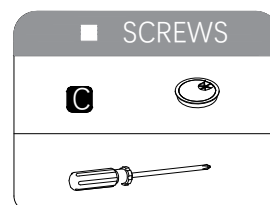
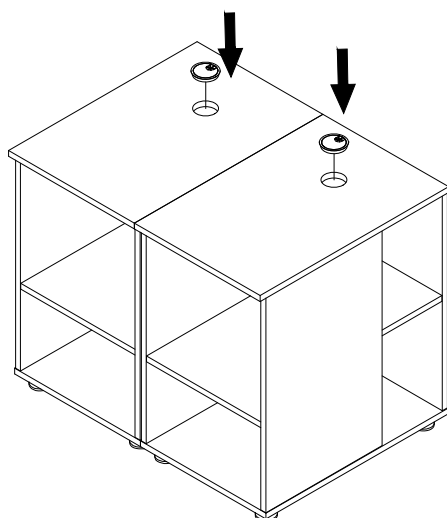


■ Assembly Steps

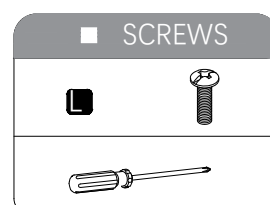
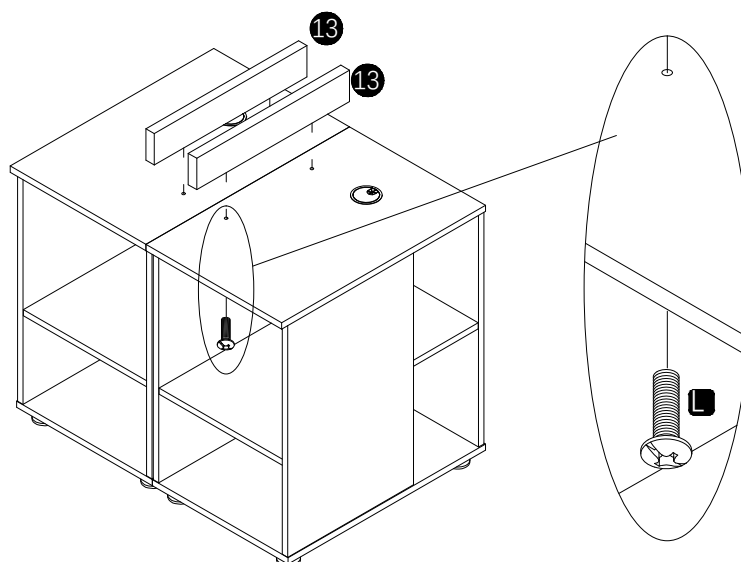
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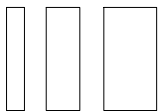


10



11



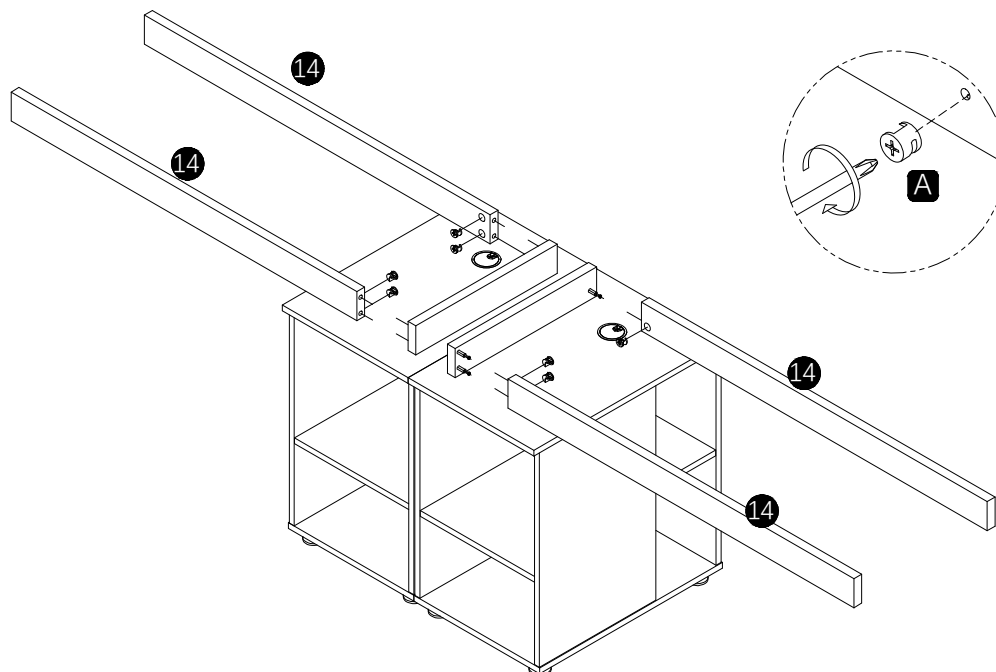


DG02-D2406

P.11

■ Assembly Steps

12

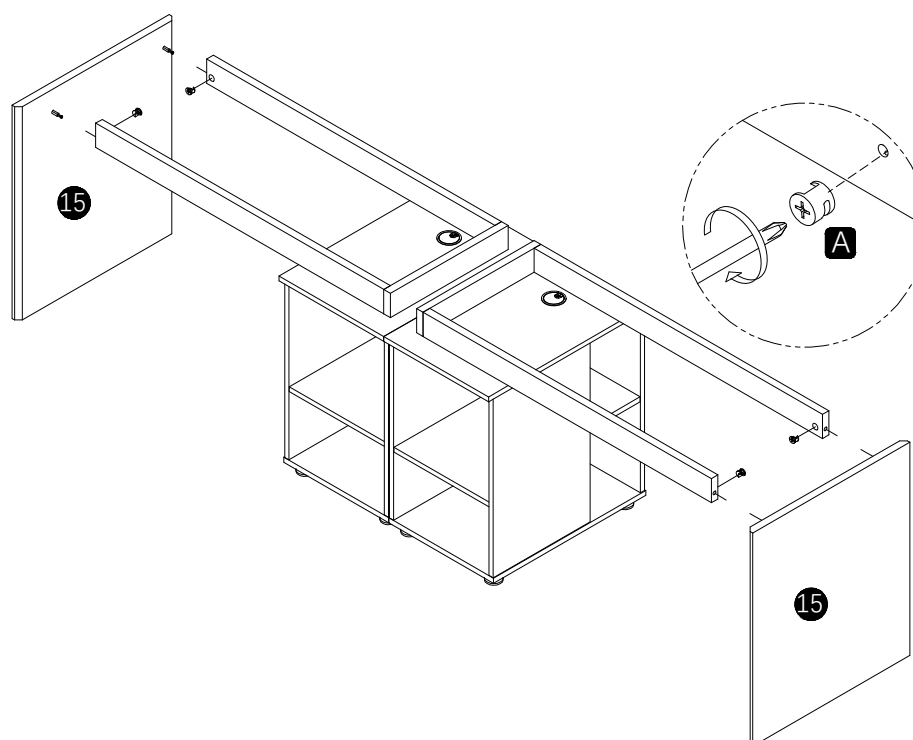


■ SCREWS

A



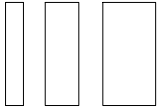
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■ SCREWS

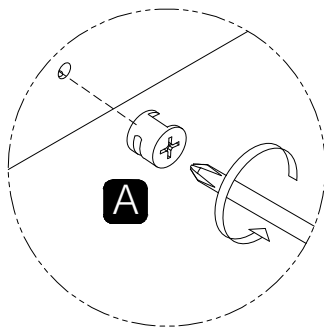
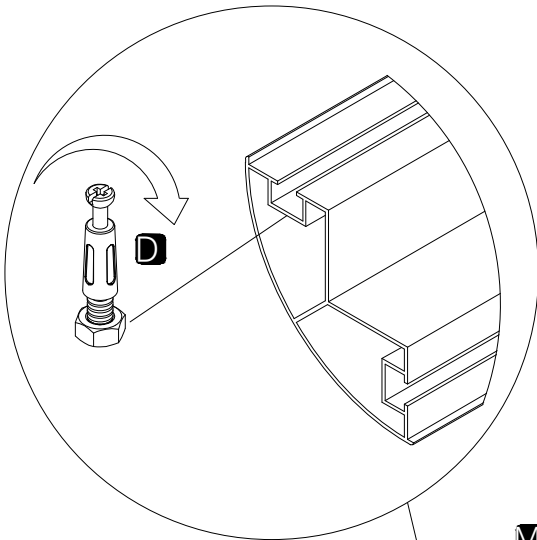
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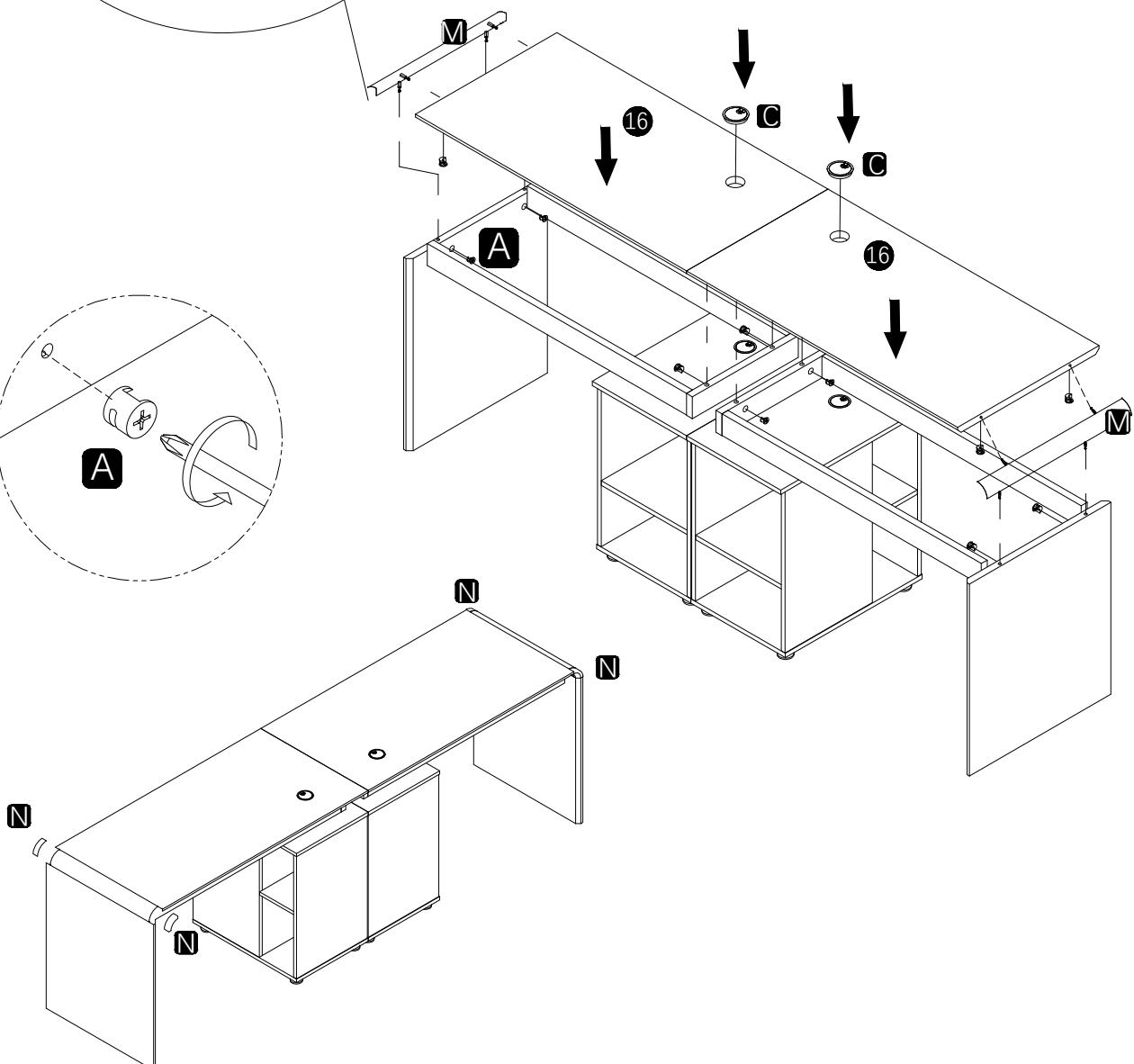


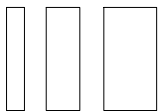
■ Assembly Steps

14



■ SCREWS	
D	
A	
C	
M	
N	



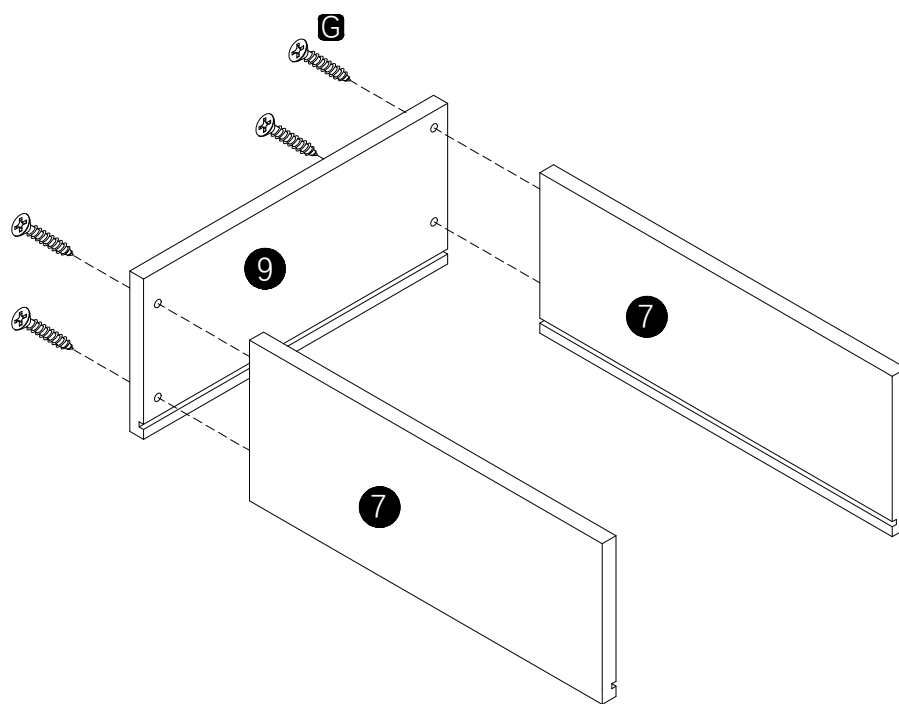


DG02-D2406

P.13

■ Assembly Steps

15



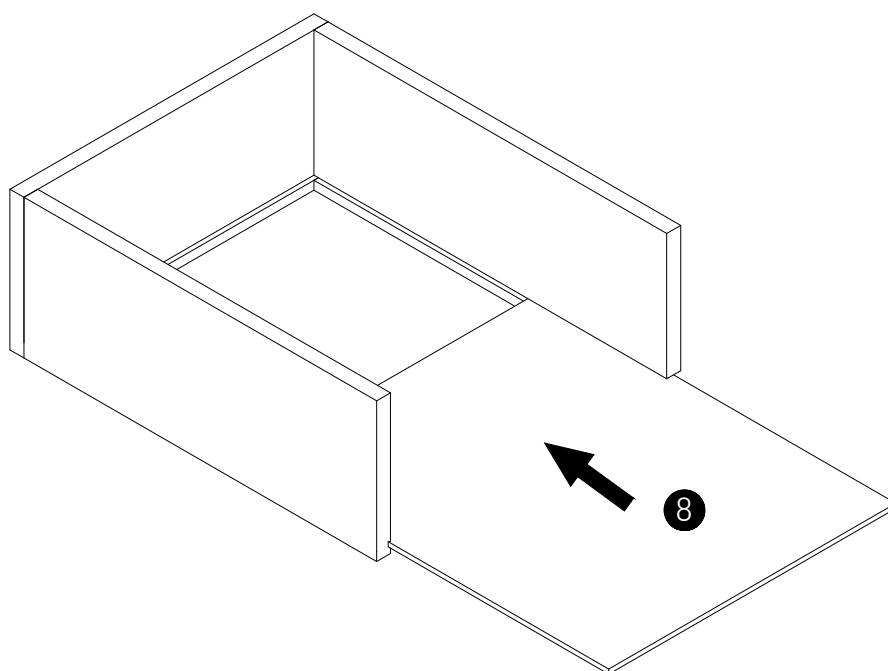
■ SCREWS

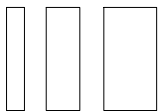
G

3.5*35



16



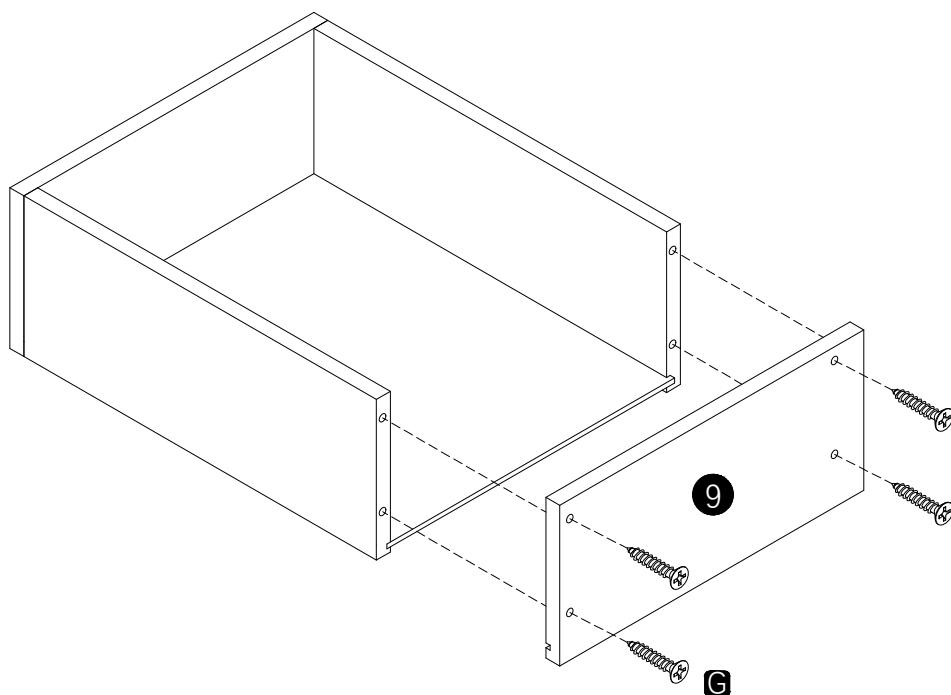


DG02-D2406

P.14

■ Assembly Steps

17



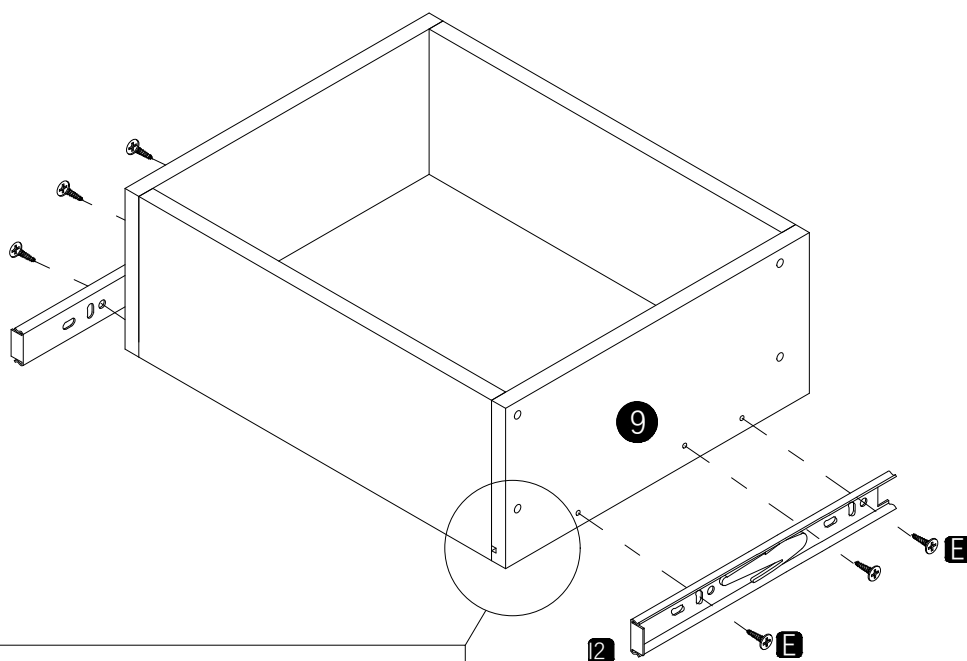
■ SCREWS

G

3.5*35



18



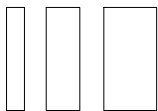
Make sure the drawer slides flush as the drawer side panel NO. 9, install it at the bottom;

■ SCREWS

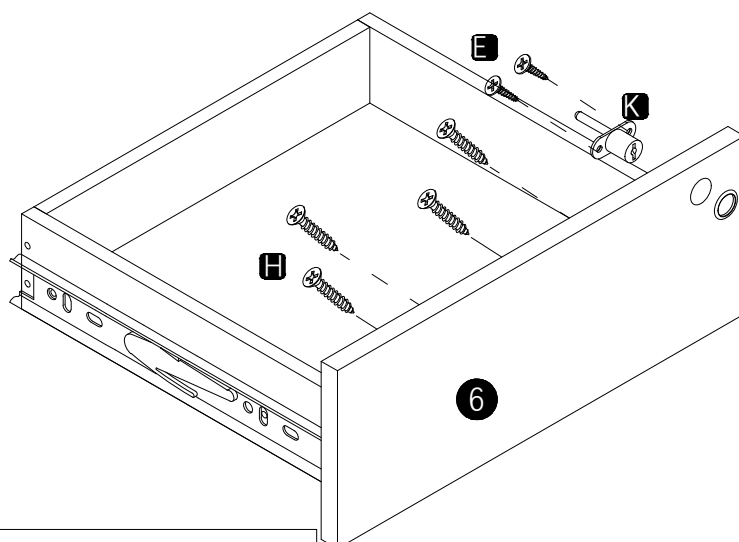
E

3.5*12





■ Assembly Steps

19

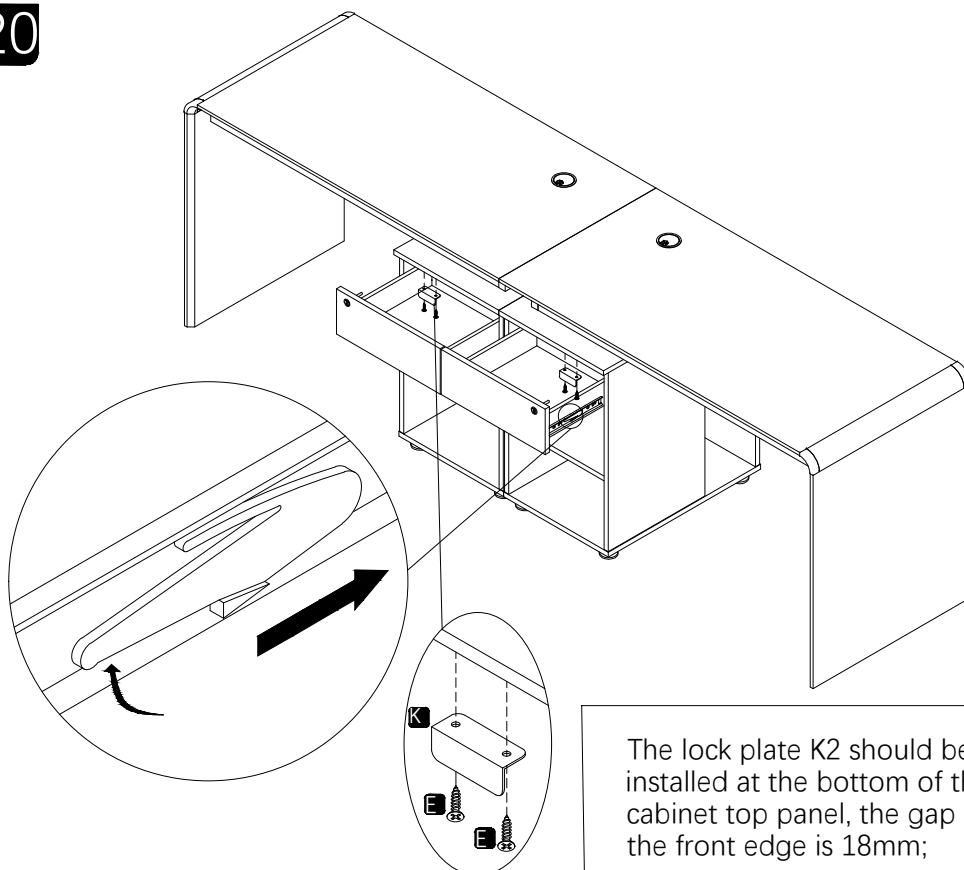
The panel 6 & 7 may had been installed together in factory.

■ SCREWS

E  3.5*12

K 

H  4*30

**20**

The lock plate K2 should be installed at the bottom of the cabinet top panel, the gap between the front edge is 18mm;

■ SCREWS

K 






E  3.5*12

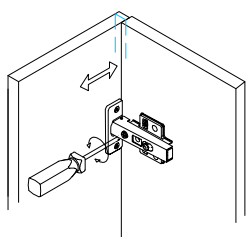
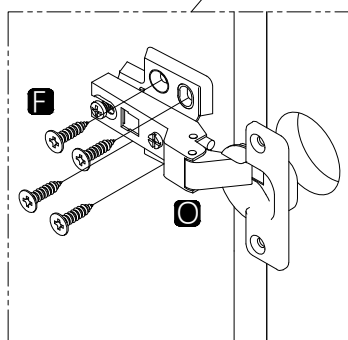


Assembly Steps

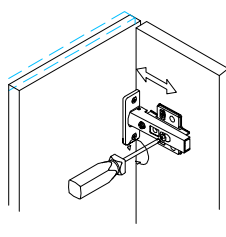
21

Install the door hinge with the door panel first.

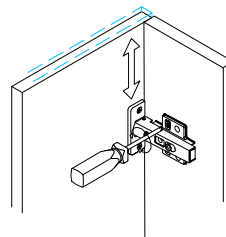
SCREWS	
	
	 4*16
	








LATERAL ADJUSTMENT
by screw adjustment.

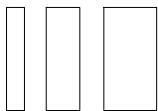


FRONT-TO-BACK
by loosening and retightening
the hinge arm mounting screw.



VERTICAL ADJUSTMENT
via slots on the mounting plate by
slackening and retightening the screws.

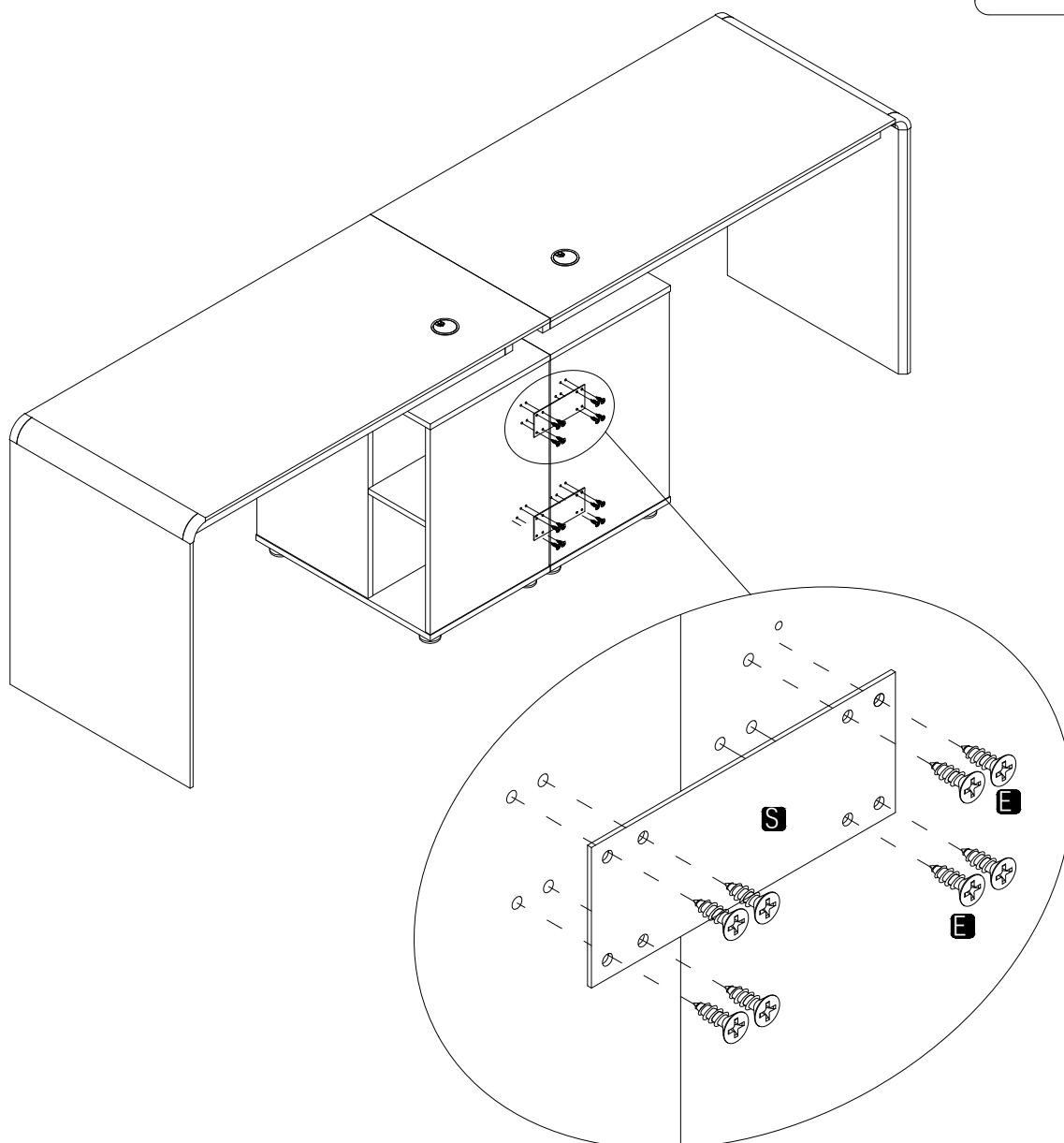
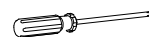
SCREWS	
	
	 4*16
	



■ Assembly Steps

22**■ SCREWS****S****E**

3.5*12



We provide 8 holes steel plate for options, if you need, you can install the 8 holes steel plate on the back of the workstation, the client can decide use it or not.

FINAL NOTE:

Do not drag the furniture as this may cause damage to the legs. Instead, ask at least 2 persons to lift carefully with caution from either end.

IMPORTANT: CARE GUIDE FOR YOUR MELAMINE BOARD FURNITURE

Please read up on important information regarding your furniture.

- Dust frequently with a clean damp, lint , free cloth.
- Avoid using chemicals or solvents when cleaning the furniture.
- Do not place hot objects on any furniture surface.
- Avoid exposing your furniture to strong sunlight.
- Do not expose your furniture to any liquids.
- Do not allow sharp or rough object scratch the surface of furniture.
- When moving furniture, do not drag it across the floor.